



Mount Lawley Senior High School Parents & Citizens Association, Inc

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Web Site: www.mlshspc.org.au

MINUTES OF GENERAL MEETING

Mon 25 May 2020

1 OPENING OF MEETING

The Chair opened the meeting at 7.05pm

1.1 Present: John Pryor, Lesley Street, Michael Camilleri, Kate Field, Ben Harvey, Tina Ho, Patricia Kritas, Andrew Lippiatt, Amanda McLaughlin, Randel Wells

1.2 Apologies: Iain Bradley, Helen Goldsmith, Irene Limnios, Adrian Loh

2 MINUTES OF AGM AND EXECUTIVE MEETINGS

- Endorsement of Minutes of Annual General Meeting dated 24 Feb 2020

Moved: Patricia Kritas; Seconded: Randel Wells; Motion passed

- Endorsement of the Minutes of the Executive Meetings dated 6 April 2020, 14 April 2020 and 11 May 2020

Moved: Andrew Lippiatt; Seconded Randel Wells; Motion passed

3 MATTERS ARISING FROM PREVIOUS MEETINGS

3.1 Reimbursement Form - New Treasurer to revise

- Under review by President and Treasurer

3.2 Change of Signatories

- President (John Pryor), Deputy President (Patricia Kritas) and Secretary (Ben Harvey) currently signatories; Treasurer (Tina Ho) going through authorisation process and will be using an e-token; any future signatories will use the e-token rather than Netlock device
- TH to update contacts with Commbiz

3.3 City of Stirling (CoS) re road crossing issues

- LS and MC recently met with CoS road safety officer and ranger and discussed two issues which CoS will provide information on:
 1. Requirements for a pedestrian crossing is 700 vehicles per day and prescribed number of students – will look at comparison with Mt Lawley PS
 2. CoS raised complaints that have been made of students crossing Alexander Dve and Bradford St inappropriately: CoS are considering adding a Kiss n Ride to the opposite side and blocking off people turning right into the existing Kiss n Ride.

LS to forward the letter that CoS is going to send

3.4 School Mini Lockers (LS)

- Students only recently returned so nothing to report at this stage

3.5 Healthy Active Coordinator:

- New HAC, Jade Browning, has started work (see Principal's report below)

3.6 Attendance of Jack Carter (Yr 11 student): Patricia Kritas and Principal to report

- LS and PK to report at future meeting

- 3.7 WACSSO Conference Delegate(s)
 - TBC – subject to confirmation of conference being held on 15-16 August
- 3.8 Purchase of fourth outdoor table tennis table for up to \$ 2,200
 - School has ordered it, still to work out where it will go; MC to provide invoice to P&C
- 3.9 New Bicycle racks status
 - Installed and operational
- 3.10 New Theatre - Email campaign
 - MC presented video re Bob Hawke College

4 REPORTS (Please keep brief - say 3 to 5 minutes except Principal)

- 4.1 School Principal
 - Last term school operations impacted by COVID-19; on last day of last term only 6 students; in last week e-schooling team of 6 staff formed; commend MC and all staff involved to develop these plans
 - Term 2 attendance: first day – 65%, 88% 13 May, 93% last Friday (normal levels of attendance); noted that students now need to have a medical reason not to attend
 - Additional cleaning, sanitiser, gloves etc in place
 - Only official contractors and visitors plus parents who have made a prior appointment allowed to come on to school site; school staff required to physical distance; can't have groups during the school day e.g. Coffee Club; still restrictions re excursions, after school activities but hoping to get back to regular activities soon.
 - Universities changed offers for 2020 entry to be based on 2019 results at this stage – may have impact on median ATAR, honours club; reinforcing to students that should still aim achieve the best they can
 - Ceremonies held:
 1. Annual ex-POW Memorial Service 2020 (on school website)
 - usually have 200-300 people represented at this event but not possible this year due to COVID restrictions
 - LS and MC represented the school this year
 2. Iso-concert
 - Troy Roberts (saxophonist, ex-WAPPA student) did outside concert this month on steps of music building which students listened to from their classrooms
 - Troy Roberts will be providing masterclasses at the school
 - Jade Browning (HAC) and Andrew Paul (Chaplain) student support: some students have particularly been affected so been encouraging Y12s to be resilient and positive – created Random Notes of Kindness project; encouraged student leaders to welcome Y7s back, then asked Y7s to write a note of encouragement to one of the Y12 students; J&A told Y12 students about encouragement for exams
 - Not allowed by State Government to send out reminders to parents for payments

- Provided summary of funds received from parents for individual charges and voluntary contributions: funds received for P&C to be paid into P&C account at end of this term
- Will be able to send out reminders for charges but not vol contributions in Term 3
- Re Bob Hawke College, noted Channel 7 news story last night re new performing arts centre including two media rooms and dance studio; have discussed with Simon Millman MLA; drafting letter for P&C President to meet with the Minister for Education, Simon Millman, together with Board members

4.2 President

- Primarily administrative work e.g. signatories, Xero training, Executive meetings

4.3 Treasurer - including Audited Accounts

- Received audited report from former Treasurer (Scott Johnson)
- Tabled audited reports and provided copy to Principal (will also email copy)
- Will organise gift card for auditor as per motion previously passed
- WACSSO invoice paid – included allocation for the Conference
- ACNC – lodged the audited report and 2019 Constitution
- Xero undertaken on May 20.
- Balance Sheet to 31 May
 - Down \$15,000 compared to 2019 given COVID impacts but not taking into account art auction
 - Net assets in bank as at May - \$85,000
- Additional items to be done
 - ACNC requires all Executive members to be included – Tina to update from just having Treasurer
 - Will prepare a P&C budget based on committed funds
 - Will email future reports to MC for presentation at each future P&C meeting
 - Will provide explanation at next meeting re the reference in this month's reports to negative liability increasing the net assets

4.4 Secretary – Correspondence

- Noted that he updated WACSSO with new Executive members
- Corro received: promotion material, bank statements

4.5 Music Support Committee

- No report due to most recent meeting cancelled; next meeting in two weeks

4.6 Languages Support Committee

Committee members endorsement:

Convenor: Yaolan Liem

Secretary: Terena Semmler

Treasurer: Belinda Schmolke

Moved: Patricia Kritas; Seconded: Kate Field; Motion passed

4.7 SVAPA Support Committee

Committee members endorsement:

Convenor: Iain Bradley
Rebecca Thomson (Secretary)
Brad Chugg (Treasurer)

Moved: Randel Wells; Seconded: Lesley Street; Motion passed

- Treasurer's report as at 13 May 2020:
Bank balance – \$23,166.60
Funds committed – \$13,199.80
Available funds - \$8,666.05
- Teacher's report: cancellation of classes, Yr 7 & 8 camps, Yr 8 Midsummer Night's Dream planning, auditions, Yr 6 info night, funding of admin assistant, rescheduling of tour, string ensembles to recommence around week 7.

4.8 GAT Support Committee

Yet to meet this year

Committee members endorsement:

Convenor: Rosanna Fanciulli
Secretary: Amanda McLaughlin
Anja Hermann (Treasurer)
Member: Leonie Tanner

Moved: Patricia Kritas; Seconded: Andrew Lippiatt; Motion passed

4.9 Mount Lawley Performing & Visual Arts Centre Committee

N.A.

4.10 Lawley Art Auction

Committee members endorsement:

Convenor: Andy Druyan
Secretary: Amanda Rintoul
Treasurer: Nirit Marom

Moved: Andrew Lippiatt; Seconded: Patricia Kritas; motion passed

4.11 School Board (RW)

Met on Monday 18 May

Matters arising:

- Board membership:
 - Parent/carer representative – 5 candidates
 - Community rep elected by the Board – Ron Banks stepped down; Dr Kati Tonkin nominated, board accepted
 - Staff rep – Alice Basini
 - Student rep – Seb Hensley continues as Yr 11 rep
 - Will Corbett as new Y10 rep

- Charges and vol contributions
 - Yrs 7-10 voluntary charges: 29% compared to last year 41%
 - Yrs 7-10 compulsory charges: 39% vs 19% (late invoices last year)
 - Yrs 11-12 compulsory charges: 29% vs 38% (2019)
 - 2020-21 additional charges approved including \$350 fee for transition camp for junior (end of Yr 8) to middle school (Yr 9-10) – not sure yet if it will occur this year given difficulty in finding a venue that can take large numbers; not all students can attend due to capacity constraints
 - 20-21 subject charges approved – largely unchanged from 2019
 - School year book: increased to \$35 for 2021 year book (from \$27 for 2020); noted that P&C may want to discuss contributing funding for yearbook and transition camp
 - Voluntary approved requests unchanged:
 - P&C Donation per family \$25
 - P&C Music Support Group (per family only of music students) \$25.
 - Noted that unlikely to be collecting as much as previous years for P&C donations; combined with lack of Lawley Art Auction, means funds will be significantly impacted this year
 - Next Board meeting: 15 June 2020

5 GENERAL BUSINESS

5.1 Self-Defence Class (TH)

- Undertook the course personally and thought worthwhile so suggesting it to the P&C; includes about how to be physically and mentally aware, how to react if someone threatens you
- Proposing it as a pilot this year; would be undertaken after school, at the school; would need to be insured and right facilities if this were to occur; likely to need to be on first come/first serve basis
- Trainer identified that students will need to contribute to ensure they recognise it as being meaningful; P&C can contribute to subsidise the cost
- Suggest end of Term 3/start of Term 4 for first cohort and piloting with older female students
- Can also be training for Yr 7s re responding to bullying
- Each group would do 3 x 1 hour weekly lessons for three groups; could potentially do in Terms 1-3 next year
- LS: would first need to talk to student services and physical ed teachers as well as HA Coordinator; have put diary of events on hold this year but would have to consider when and how to hold this class; would need to have a staff member present; will discuss with relevant school staff and report back to next meeting
- JP to check with WACSSO re insurance coverage at school
- In principle support for proposal provided

5.2 Purchase of fourth outdoor table tennis table for up to \$ 2,200

- See above

5.3 Impact of Covid-19 on P&C (all committees)

- Noted that discussed in other contexts
- Opportunity for members to suggest fund raising activities or other activities that the P&C can do

6 DATE OF NEXT GENERAL MEETING

Mon 22 June 2020 at 7pm

7 MEETING CLOSE

Meeting closed at 8.27pm