



**P&C GENERAL MEETING MINUTES
MONDAY 25 NOVEMBER 2019**

Meeting opened 7:05pm

1. Attendance

L Street, M Camilleri, K Field, R Wells, I Bradley, J Pryor, A Grubisich,
A Lippiatt, P Kritas, S Cockroft.

2. Apologies

Ben Harvey, Caroline Sandell, Anne Tumak, Susie McGough.

3. Minutes of previous meeting

Minutes of 23 September meeting: amended to include Susie McGough as an attendee.
Moved Randel, seconded Sharon.

Minutes of 7 November Executive Committee meeting amended: second dot point of 3.2 to read "this amount will be based on the uncommitted and available funds in each sub-committee's bank account at the time of the P&C Executive AGM"
To be approved at next meeting.

4. Matters arising from previous General Meeting

4.1 P&C funding proposals – Undercover seating: In process

4.2 School lockers: Lesley and Mike inspected lockers together with teacher in charge. 7F1 were the trial form. Out of the bank of 32, 14 were not in use, 8 were being used, remaining were either locked out, damaged and need repairing or forgotten codes. Lesley would like to place purchasing more lockers on hold. Continue to use the current lockers and Lesley will arrange repairs to damaged locks. Also waiting on clarification of the Government decision regarding banning mobile phones at school.

4.3 WAAPA potential move to the city: covered in Board Report.

4.4 P&C Benefits flyer: given to Anne for inclusion in Orientation Booklet.

5. Correspondence

Nil

6. Election of Executive Committee member – GAT committee

Dealt with at previous meeting

7. Adoption of new Constitution

Operating under existing Constitution until approval comes through for new Constitution. Updated Terms of Reference have been completed for all sub-committees. SVAPA amended its TOR to list SVAPA coordinator (currently Moya Thomas) as school rep rather than Head of SVAPA (Lynda Kuntjy). Copy of all TORs will be sent to John P. Annaleise will also send a copy of TORs to all financial members of the P&C General Committee.

8. Reports

Reports to be provided to Secretary

8.1 Principal's report

- Update on Lockers: this afternoon I undertook a personal inspection of the 32 Lockers allocated to Form F1. I found the following 14 – allocated but not in use, 7 with locked out, broken locks or students said they had “ forgotten my code”(none of which had asked Mrs Derby for their code to be reset) , only 8 in use and 4 unaccounted for. Given this I do not think we should proceed at this stage.
- The 2020 Prefects have been selected and the School Captains have been elected. They are Shayere Allen and Grayson Dennis. The other prefects are Blake Faulkner, Nathan Mayhew, Kai Steward- Wynne, Sharlene Balloch, Dashiell Green, Tejaswini Arcot Hemanth Kumar, Emily Mazalevskis, Ethan Westera and Leanne Goh. On Thursday 14 November we hosted a welcome afternoon tea for the prefects and their parents.
- I spent two days at the end of last term working with the new Director General and members of Corporate Executive. We were given a draft copy of the new strategic plan and asked for input. We spent time in a video conference with faculty at Harvard to find out more about the course we will be doing next semester.
- I have been invited to be a member of the SCSA Principals Board to represent Public School principals. This gives our school direct input into any changes of courses or policy which is helpful.
- My China trip was quite taxing as it entailed leaving at 4am on Saturday and returning at 11.45pm on the following Friday night. We visited 5 cities in five days including Beijing, Nanjing, Chengdu, Guangzhou and Hong Kong. The days were long from 6am until at least 10pm and involved both planes, trains and automobiles
- Staffing is well underway and we have offered permanent positions and fixed term teachers as a result of some staff retiring, or re-locating. We also have a number of teachers who have asked and been granted LSL. I am aware that over the next few years there is going to be a teacher shortage in WA in some specialist areas so we are trying to look ahead and succession plan.
- Student numbers are steady with 330 already enrolled in Year 7. We do not seem be affected yet by Bob Hawke College but this will happen in the future,
- ATAR exams have finished and the Award night was held last Thursday. Annaleise represented the P&C and Nadia Mitsopoulos, class of 1988 representative gave a wonderful speech as the guest speaker. Our own Arthur Leggett Lawley Legend aged 101 also gave a great speech.
- P&C donation per family - \$21,732.81. Uniform Concepts - \$30,810.43. Homework Club was invoiced in August for \$4865.00 to cover 2018 expenditure. Invoice for 2019 will be raised by Tania tomorrow & sent to Scott Johnson. All invoices are created by the Finance Desk after P&C minutes confirm Motion # agreed at P&C meeting.

8.2 President

- Annaleise and Mike attended meetings for Hamer Park upgrade. New clubrooms are being constructed on the other side of the oval from the school. Car park will be extended to 100 bays.

8.3 Treasurer: no report

8.4 WACSSO liaison: no report

8.5 Music Support Committee: no meeting held

8.6 Languages Support Committee

- Pasta Making class has been run, had 16 attendees, was a lot of fun, and made approximately \$400.
- Currently running a wine sale.
- Confirming details of the end of year Assembly awards we fund, for “Enthusiasm and Effort” in the languages.
- Planning on preparing a Languages events calendar for the year.
- Terms of Reference should be adopted in 2020.
- Okayed spending of \$1,500 for the Arts and Languages festival next year, plus \$1,500 for posters, language print material for the classrooms.

- Hoping to start a Facebook page as another way to engage and inform parents. Administrators will be Yaolan, Tim, Linda, Terena.

Discussion re proposal of the Languages Support Committee to create a Facebook page for communication purposes only with no postings.

Motion for the Languages Support Committee to create a Languages Facebook page.

Moved Annaleise, seconded Lesley Street, motion carried.

8.7 SVAPA Support Committee

- Summary of Treasure's Report
Balance at Bank is \$32,131.32 Funds committed \$17,529.01 Available funds \$14,602.31
- Terms of Reference: amended Terms of reference accepted.
- Teacher's Report: Mid-summer dreaming went well; SVAPA Bags handed out with new drawings underway for next year's meeting; email for test audience for tiny works; Awesome Festival and Blue room excursion went well
- Finances: motions approved relating to funding for catering for tiny works testing, puppetry workshop, Grant evaluation Tiny works, Term 4 Morning classes
- General Business: SVAPA Bags update – funding up to \$700 for SVAPA bags 2020 approved; Scholarship gift cards
- Up-coming events: Parent Welcome Night

8.8 GAT Support Committee: No report

8.9 Lawley Art Auction

Approaching new artists. Have had business cards printed to hand to artists.

Considering approaching a feature artist. Sourced alternative temporary fence option which is easier to manoeuvre and cheaper.

8.10 Finance Committee

- Funding of \$10,000 was requested from Arts and Languages, \$5K each, for next year's Languages and Arts Festival. This event has been growing stronger each year and the committee recommended this for approval to the P & C.
- A request for \$550 from The Arts for small drying racks was approved. Increase in class sizes is the reason why an additional rack is required.
- A request from Mathematics for \$434 to purchase 2 bookshelves was approved pending a discussion with the Principal to clarify where the shelves will be installed and if this required additional work to be done.
- Request from Mathematics for \$1,000 for NAPLAN/OLNA diagnostic package was approved for recommendation to the Board.
- Request from the Arts for \$1,463 to purchase lockable cabinets for the Tricycle Theatre was approved. This is to prevent vandalism to photos and posters.
- Request from Design and Technology for \$18,350 for a Markforge 3D printer and Dexter Robotic arm was approved for recommendation to the Board. This equipment can integrate with the schools existing equipment and will assist students with Engineering, Product design, Manufacturing and Rapid Prototyping industries.

8.11 Health Committee: No meeting

8.12 School Board report

1. School Board Meeting No. 7/2019 held Monday 18 November 2019 at 5.30 pm.
2. Selected matters from the Board meeting:
 - 2.1 Charges and Voluntary Contributions:
 - 2.1.1 Year 7-10 Voluntary Charges similar to 2018 at the same time last year.
 - 2.1.2 Year 7-10 Compulsory Charges down.
 - 2.1.3 Year 11-12 Compulsory Charges down.
 - 2.2 Funding requests for a NAPLAN/ OLNA diagnostic package and for a 3D printer were approved to be funded from the Literacy & Numeracy and the Design & Technology accounts respectively.

- 2.3 Staff Representative reported on Justin Coulson's talk about positive psychology, education, teaching and parenting. The talk focused on how the school could engage better. Staff really found this valuable and feedback was superb. A session was also offered to parents who also found it very worthwhile.
 - 2.4 Michael Camilleri presented a demonstration on reshaping the MLSHS website. The website designer is Rosemary from Millstream. Mike said he would liaise with the P&C regarding consistency between the MLSHS website and the P&C's website.
 - 2.5 Randal asked what was happening with the Theatre as ECU's possible move to the city could have an impact on this. Lesley has spoken to local members regarding lobbying for funding for this. The ECU decision on this has been put on hold pending their decision around their potential expansion. Lesley advised school really needs their own theatre anyway so is pursuing this.
3. The next Board meeting is scheduled for Monday, 17 February 2020 at 5:30pm in the Warren Daniel Conference Room, MLSHS.

9. General Business

- 9.1 Time a fundraising event in second half of the year so as not to clash with the LAA and not an auction style event. Discuss at next meeting the proposal of the Garage Trail Sale that was presented at a meeting earlier in the year by a SVAPA parent. Hold it around September/October.
- 9.2 Draft calendar of meeting dates was prepared by John. P&C Meeting dates for 2020 will be 24/2, 23/3, 25/5, 22/6, 24/8, 21/9, 26/10, 30/11.
- 9.3 Andrew Paul suggested Fathering Project could be run by the P&C. Carine, Churchlands and Applecross SHS all run the program. Andrew sending information through to Annaleise. Revisit in 2020.
- 9.4 Lesley thanked everyone for their work on this year's P&C General Committee and the sub-committees.

10. Close and date of next meeting

Meeting closed at 8:35pm.

Next Meeting: P&C AGM on 24 February 2020