



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

P&C GENERAL MEETING MINUTES

Held on 25 June 2018 at MLSHS – Opened at 7:09pm

1. ATTENDANCE

John Pryor, Lesley Street (Principal), Michael Camilleri (Associate Principal), Scott Johnson, Randal Wells, Ben Harvey, Annaleise Grubisich, Iain Bradley, Andrew Henryon, Mark Westera, Sharon Cockroft.

2. APOLOGIES

Lesley Street, Rosanna Fanciulli, Andrew Lippiatt, Anne Tumak, Caroline Sandell.

3. MINUTES OF THE PREVIOUS MEETING

Motion to accept the minutes of the previous meeting held 28 May 2018.

Moved: Annaleise Grubisich

Seconded: Randal Wells

Carried

4. MATTERS ARISING FROM THE MINUTES

4.1 President to meet with City of Stirling re road crossing issues.

- Meeting deferred as John has been overseas.
- Karen Johnson passed on a copy of the letter she sent to Main Roads Department. She received a receipt for the letter but no reply. Since the letter was sent a set of traffic lights has been placed on Fitzgerald Street which has helped to reduce traffic.
- There has been no change to the Bradford Street/Alexander Drive intersection.
- John to meet with Head of Engineering at City of Stirling and will suggest adding a 20km an hour crossing sign at Woodsome Street (near the school) similar to the one near St Pauls Primary School on Learoyd Street.

4.2 One delegate position for WACSSO Conference still vacant.

- No nominations received. Contact John if interested.

4.3 President to discuss with Aileen Johnson re using survey monkey to find out how parents would like to see the P&C.

- Aileen created a survey. John will meet with Aileen to discuss further.

4.4 New Theatre committee to present report to P&C re “best practice” information on other school theatres/performing arts centres once sufficient information gathered.

- Defer to New Theatre Report 5.9.

4.5 Scott Johnson to identify storage areas for each community and present cost options to a future P&C committee meeting.

- Defer to General Business 6.1.

4.6 Tricycle Theatre equipment upgrades to be referred to MLSHS Manager Corporate Services to check whether covered by the Department of Education planned upgrades of theatres in state schools and response brought back to next meeting.

- John to contact MCS.

4.7 Registration of the P&C as a deductible gift recipient deferred to next meeting.

- Not viable, struck from Agenda.

5. REPORTS

5.1 Principal's Report

- This week Year 8 SVAPA students will be performing a three-night season of a Midsummer Night's Dream. I am looking forward to what I am told is a version with an Aboriginal perspective.
- The Semester 1 Reporting session for parents will be held on 28 June 2018 Thursday from 4-7pm.
- This year's Lawley Art Auction has been held although I don't have final figure I am told we should be close to last year's total. John Pryor & some board members attended. It is a huge logistical exercise to run such an event and it takes many months of planning as well as a huge commitment by the LAA committee so my thanks to all the committee members.
- It has been a busy time for the school reaching out to the wider community as we have played roles in two memorial services in recent weeks. Firstly, Renae Hill and Andrew Paul accompanied Year 9 councillors to the United States Memorial Day Service in Kings Park. Our AEP students attended the Aboriginal War Veterans Reconciliation service in Kings Park. The ceremony was one of Governor Kim Beazley's first duties and he had photos taken with the head boy and girl and our AEP students. Our choir and orchestra performed Abide with Me and the National anthem. Special thanks to Phil Paioff, Teena Deegan, Sharna Gallagher and Michelle De Rozario for making our participation possible.
- On Monday 7 May the school hosted a very successful Pathways Information Night for Year 9&10 parents. Over 250 people gathered at ECU to hear from representatives from the universities and TAFE.
- Four students from Mr Meagher's Year 10 AE class qualified for the state final of the Brain Bee Challenge at UWA. This is a neuroscience knowledge test where students perform as a team and individually. They finished third overall. Nathan Mayhew won the individual event and will go on to represent WA later this year.
- This year the school has moved to on-line subject selections for year 10 students selecting their subjects for year 11. Students can only select subjects for which they are recommended. They are then required to make a counselling appointment with their parents to see an administrator if they wish to study a subject for which they have not been recommended. Interviews are being held this week. We hope this will make the process more efficient.
- An excellent Languages Expo was held on Friday afternoon. Parents from the LPS group and GAT helped staff with the activities. Several PS also attended the Expo.
- The Senior Concert Band performed at ABODA on Saturday and were awarded excellent by the adjudicators. Thanks to Lee Stanley the IMS conductor and our music teachers. Well done to Funk Jazz Band who performed at Caversham and did a two-hour set!
- Lesley will send her report ahead of the meeting in future to give time for committee members to read.

5.2 President's Report

- Looking for ways to encourage parent support of the Languages Committee.
- Cash injection may be needed.
- If at the end of 2019 not going well may need to let it fold.
- John will meet with Convenor Wayne Houlton.
- P&C General Committee could manage language student concerns if Languages Committee folds.
- Languages Expo was well supported and very successful.

5.3 Treasurer's Report

- Account bank balances as at 25 June 2018:

General	\$59,807.36
Art Auction	\$72,337.81
GAT	\$3,079.75
Language	\$4,371.52
Music	\$47,326.45
SVAPA	\$31,387.68
- Future incomings – \$16,000 school contributions, \$9,000 uniform.
- Future outgoings - \$8,000 for 2016 and 2017 Achievement Centre, \$8,000 C-Pens, \$2,000 Bean Bags, \$16,000 Diaries.
- Australian Charities Not for Profit report updated and submitted on-line.

5.4 Secretary's Report

- WACSSO Voice
- Letter from Andre Leigh MP - ATO reporting and accountability changes to charities.
- Canteen/Uniform General Property Insurance application form from WACSSO.

5.5 Music Support Committee Report

- No report

5.6 Languages Support Committee Report

- Expo preparations discussed. Feedback good, well planned.
- Term 3 fundraiser is a Japanese style French chocolate cooking class in August. Will market in first week of Term 3.
- Received \$4,000 funding for catering from finance committee.
- Received \$2,200 funding for entertainment.
- 2 wine orders were received for wine fundraiser.

5.7 SVAPA Support Committee Report

- \$15,000 committed in 2017.
- \$16,000 committed in 2018.
- Confusion between receiving money from school and committee. Need clarification of process.
- Maintenance work on Trike – to look at maintenance not replacement. Report will be completed and then work done on smaller issues.
- Once report is completed P&C can look into assisting with replacement items.
- Theatre is used by SVAPA, Drama, Music, Student Services, Debating, Cert II Creative Industries, WAAPA, Actors Hub, Primary Schools.
- Cake stalls being run for Midsummer Night's Dream performances.
- Funding in Term 3 Guest Teachers for additional workshops \$4,000, Bethany Project with Yirra Yarkin \$250, Pint Size Project with Awesome \$5,000.

5.7 GAT Support Committee Report

- Lazer Blaze – Rebooked for next year
- Successful Languages Expo – GAT parents actively helped across many areas
- Quiz Night preparation
- Seed Funding transferred

5.9 New Theatre Building Committee Report

- 7th meeting (4th in 2018) held 13 June 2018.
- Focus continues on gathering “best practice” information on other school theatres/ Performing Arts Centres.
- Visit to All Saints’ College made on 12 June 2018. This follows site visits previously to Swan Christian College and Prendiville College. Planning to arrange visits to several Independent State School Theatres (e.g. Churchlands).
- Mike Buttery (NTBC Secretary) received very useful information from a colleague familiar with DoE/State funding for similar projects given the numerous requests received for other projects.
- Once sufficient information has been gathered a report will be prepared for presentation to the P&C on how to proceed.
- Next committee meeting 6 pm Wednesday 1st August 2018.
- Good to get politicians onside for funding leading up to an election.
- Visit Churchlands SHS before Executive Committee lunch at Parliament House with Simon Millman. M Camilleri will liaise with Churchlands to arrange visit/tour of auditoriums.
- Invite School Chair Jenny Fay to next New Theatre Meeting so she is fully briefed.

5.10 Lawley Art Auction Committee Report

- Very successful event. Was well attended, food was good and plentiful, lots of volunteers assisted over the entire weekend, layout worked well, entertainment by music students was excellent, silent auction/sponsorship was very generously supported.
- Committee to meet 26 June to wrap-up event.
- Lesley noted her thanks to the LAA committee for the hours of work and excellent effort put into planning and running the event – this was endorsed by all. Department feedback was fantastic.

5.10 Finance Committee Report

- Finance Committee meeting was held on Wednesday 13 June.
- School Financial Reports were tabled, discussed and passed by the committee.
- There was only one submission to discuss. The request was for a new Rotowash Auto Scrubber cleaning machine for a cost of \$5,434. This machine can clean vinyl and carpets and is best suited to the needs of the school. The request was approved.
- Next meeting is 15 August.

5.11 Health Committee Report

- Catherine Smith has organized for our Hospitality Students to provide morning tea for a focus group meeting of Prefects on Thursday 17 May. The purpose is to seek ideas and opinions on Activities for Chillout, which is to be held on 20 June 2018. LDAG funding is to be used to cover the cost of the meeting. Suzie will follow this up with Neil Hudson that the event has the approval of Executive and Team leaders. Natalie Tempone has booked the gym and Multipurpose room for the afternoon of 20 June. Catherine Smith has secured wellness packs to be donated by Murdoch Uni for all year 12 students.
Ideas suggested:
Zero to Hero as the compulsory speaker for you.
Offer 5 or 6, 45minute long activities to choose from, which the students must sign up to do one.
Suzie will contact Prefects and let them know about morning tea and request that they come prepared with some ideas.
- Health Expo approval is being sought for August.
- Suzie is awaiting response from WA Schools Canteen Association with regards to an audit for the café.
- We still need a meeting with the school executive regarding the Inclusivity Policy draft produced by the Student Wellbeing Committee. Suzie is resending the request for this.
- In addition to the last Health Committee meeting and the minutes presented to the P&C meeting, there were 2 items not mentioned.
- Firstly, students had reported alarms sounding after 3 pm, which were installed around the Year 7 building. The alarms emit a high-pitched sound which is not really audible to people over 25 but is painful to the students. These alarms are to deter pigeons from nesting near the water fountains. It has been requested that they be turned on at a later time to give the students less exposure to the sound. This was done.
- Secondly, Alpha Motivation is a leadership/mentoring program which has been running free of charge for Years 11&12s. The program ran once a week after school for Term 1. Feedback from the students was that it is an excellent program and really useful with organising, goal setting and planning for them.

5.13 School Board P&C Representative Report

- School Board Meeting No. 4/2018 held Monday 18 June 2018 at 5.30 pm.
- Selected matters from the Board meeting:
 - Charges and Voluntary Collection rates have increased and are better than at the same time last year albeit the charges include arrear 2017 charges.
 - School uniform changes to be presented to next Board Meeting.
- Next Board Meeting 20 August 2018.

6 GENERAL BUSINESS

6.1 That the P&C General Committee approve funding/installation of up to 29 lockers for storage of laptops/mobiles for all year 7 students, including supply and installation, up to a maximum of \$20,000.

- Staff looked into storage spaces within the school – issues with lack of space.
- Lesley has heard of schools removing lockers due to vandalism and storage of knives and drugs.
- Sports area has shelving for bags and cameras monitor the area. No laptops have been taken from this area for over 2 years.
- Could trial 1 set to see if lockers would be used. With current costing 1 class set would cost \$1,800, a community \$7,200. Annaleise will investigate prices from other suppliers.

- Greenwood SHS has these lockers but they are not utilised. Lesley will talk to Greenwood SHS Principal and get feedback for next meeting. Lesley will also talk to the student councillors to get their opinion.
- In the meantime, John will scan and email the diary page regarding what students should carry in their bags to help with not carrying unnecessary weight.

6.2 That the Secretary be nominated to be a Primary User for the purpose of updating records on Associations On-line.

Motion to approve that the Secretary, Ben Harvey be nominated as the Primary User for the purpose of updating records on Associations On-line.

Moved: Ben Harvey Seconded: Annaleise Grubisich Carried

6.3 Tricycle theatre upgrades.

- Refer to 5.7 SVAPA Committee Report.

6.4 Registration of the P&C as a deductible gift recipient.

- Not viable – scratched from Agenda.

6.5 Uniform Changes

- Changing material of school jackets as the current material wears out quickly. New fabric is more durable, warmer and water resistant.
- Pants and shorts will now be unisex.
- Once the uniform has been approved by the School Board, the material will be made and then the uniform will be implemented in stages.

6.6 Next Meeting Date

- As current meeting is being held in last week of Term 2 and the next meeting is Week 2 Term 3, not many committees would have met. Decision made to cancel next P&C General Committee meeting of 23 July 2018.
- The Executive Committee of the P&C General Committee will meet on 23 July 2018 to discuss funding proposals for 2018.
- Proposals to be discussed include shade sails, paving/retaining wall area near oval, Year 7/8 court yard, outdoor table tennis tables, Tricycle Theatre upgrades, Achievement Centre 2018.
- Proposals to be bought back to August meeting.

6.7 Small Transaction Electronic Payment Service

- Iain to investigate how the small transaction electronic payment service works and what the fee would be.
- Include as Agenda item for next meeting.

7 NEXT MEETING

7.1 Next meeting – Monday 27 August 2018 at 7:00pm.

Meeting closed at 8:45.

I authorise that this is a true copy of the Minutes.

John Pryor – President & Chairperson

Date