



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

MINUTES OF GENERAL MEETING

Held on Monday, 23 February 2015 at 7.15pm

In the Warren Daniel Conference room of the Main Administration building

1. ATTENDANCE

John Pryor, Jo Furness, Lisa Ganon, Spencer Klein, Sue Faranda, Milton Butcher, Belinda Derby, Olivia Sandri, Hannah Davidson, Sonja Davidson, Jason Dallman, Mark Williams, Mark Westera, Michelle Deiley, Lisa Crofts, Tony Reed, Ian Coggin, Paul Calligan, Germaine Jeffree, Huilin Sun, Sharon Cockroft, Teresa Mecllland, Rylie Spencer, Randal Wells, Kelly Gosnell, Lisa Barron, Elizabeth Walters, Luana Kilcullen, Darryl Ferguson, Niall Kilcullen, Michael Camalleri, Ron Pearce, Catherine Lee,

2. APOLOGIES

Nil

3. MINUTES OF THE PREVIOUS MEETING

Moved: Jo Furness

Seconded: Darryl Ferguson

Carried

4. MATTERS ARISING FROM LAST MEETING

Nil

5. REPORTS

5.1. President's Report

Nil

5.2. Principal's Report

- A verbal report was given on operational matters and school events. Operational matters included the appointment of a new business manager, staffing and timetabling, computer rollout, chaplaincy program, ECU units and re-establishing links with UWA science.
- School events included the commencement of Year 7s, opening of new building and music facilities, Year 7, 8 and 10 parent BBQs, 90s Club Assembly and the upcoming opening of the David Helfgott Music Practice Room.

5.3. P&C Treasure Report / P&C Expenditure

- At the end of last year the P&C Committee approved funding of \$106,000. Available funds for the beginning of 2015 are \$17,050.00.
- This year the main source of income is likely to be parent Voluntary Contributions. The P&C treasurer acknowledged that the Voluntary Contribution is likely to be less than in recent years due to a decline in parent contributions overall.
- The P&C will no longer receive a commission from Nell Gray from uniform sales, as the Department of Education is in the process of drawing up a Deed between Nell Gray and the school, and in future the commission will be going directly to the school. The Principal has confirmed that the school intends to give the P&C Committee a say in how the money is spent.

5.4. Finance Committee

- The finance Committee has approved the school budget for the year 2015

5.5. Health Committee

No meeting



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5.6. School Board

- The Board noted the school budget and various financial reports for the 2014 financial year. The school reported that in 2014 the total Charges collected for Yrs 8-12 was 86.15% and the total Voluntary Contributions collected for Yrs 8-10 was 85.06%.
- The students and staff reported a smooth start to the New Year, with no major challenges. The first parent/teacher evening will be held on the 10th March 2015
- The Principal reported that upcoming tours would be reviewed on a case-by-case basis in terms of whether they would run or not. Clarification on what constitutes an educational tour has been requested from the Department.
- The Principal gave a report on the student results for 2014. Overall these were pleasing, but there are a few challenges to address this year.
- The Board was presented with a brief on the Targets of the School Business Plan for 2012-2014.
- The draft School Business Plan 2015-2018 was presented. Board members will review the draft prior to the next meeting.
- The School Budget for 2015 was presented and endorsed by the Board.
- The draft Annual School Report for 2014 was presented. Further work will be done to finalise the School Report and this will be tabled at the next meeting.

6. GENERAL BUSINESS

6.1. P&C funding requests

- Arts Department: Funding to assemble the etching press
Motion 1: P& C to fund an extra \$150 to allow etching press to be delivered pre-assembled
Moved: Sonja Davidson Seconded: Jo Furness **Carried**
- Maths Department: Funding half of the cost of Mathletics for 2015
Motion 2: P& C to fund Mathletics for 2015 up to \$3,410.
Moved: Niall Kilcullen Seconded: Lisa Ganon **Carried**
- Arts Department: Arts Festival Day
The Music Committee has previously supported the event. The Music Committee is likely to be able to finance 50% of the request.
Motion 3: P&C to fund 50% of the Arts Festival Day request ie \$2162.75, subject to the Music Sub-committee commitment of the remaining 50%.
Moved: John Pryor Seconded: Lisa Ganon **Carried**
- Auditor for 2015
Motion 4: P&C to fund Auditor for 2015 up to \$1,000
Moved: Sue Faranda Seconded: Jo Furness **Carried**
- Diary for 2016
Discussion was held as to the value of a paper diary vs an electronic diary. An electronic diary is on trial with some students. This funding request will be held over until later in the year.

6.2. Ratification of the Languages Sub-committee Terms of Reference

- Ratification of the Terms of Reference for the Languages Support Committee was postponed to the next P&C committee meeting

7. CORRESPONDENCE

- 7.1. **Mail – In:** Fundraising directory
- 7.2. **Mail – Out :** Nil



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ANNUAL GENERAL MEETING

7.3. MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

Moved: Jo Furness

Seconded: Darryl Ferguson

Carried

7.4. MATTERS ARISING FROM PREVIOUS ANNUAL GENERAL MEETING

Nil

8. PRESENTATION OF ANNUAL REPORTS

8.1. President's Report

- During the year the P&C Committee has funded diaries, a parents' talk organised by Centre Care, and a new PA system.
- At the end of 2014, the P&C committed to funding big projects such as a shade /auditorium area, an industrial coffee machine and an etching press.
- This year is the 60th anniversary of MLSHS

8.2. P&C Treasurer's Report

- Jo thanked all the treasurers for the great work they have done during the year.
- The books are with the auditor, and the audited accounts should be ready for presentation at the next meeting.
- Jo noted that the funding allocated for the Emergency lockers in August 2013 has not been spent in its entirety. The Principal will follow up with the Phys. Ed. Department and report back.

Motion 5: Funds to be retained for purchase of emergency lockers pending investigation by the Principal

Moved: Jo Furness

Seconded: Sue Farranda

Carried

8.3. Music Sub-committee – Tony Reed

- Office Bearers elected for 2015. All positions filled with four committee members.
- A great turn out for our first meeting with 19 attendees.
- Martina Gosnell will be our Art Auction liaison member. Her role will be to keep us informed of the progress of the 2015 Auction and to let us know in what way the Music Committee can support the Auction.
- Discussion regarding the most effective way the Music Committee can ensure that music events are promoted.
- Organisation of the Soiree was discussed and support roles organised. Soiree 3rd of March.
- Extra funding for the Music admin role provided to make it two full days for the first two terms.
- Funds were approved for the purchase of the following:
 - Repair of the grand piano and upright piano \$2200
 - New upright piano \$6000
 - Purchase of music for ensembles \$2000
 - New headphones \$1400 – 34 sets
 - 34 keyboards \$5100

8.4. Languages Sub-committee – Niall Kilcullen

- The Languages Committee has not had a meeting yet.

8.5. SVAPA Sub-committee – Jason Dallman

- Excellent turnout for last Wednesday, 27 attendees. This is a great turnout to date and we aim to maintain and build upon this as the year continues. We are aware there will be some attrition as the year progresses, but the intake of yr 7 & 8 families provides an opportunity to foster enthusiastic and positive input from the parent body.
- For our AGM on the 18th of March we are planning a social evening of barefoot bowls and a sausage sizzle at Mt Lawley Bowling Club. Projected cost \$20per head and this will include a game of bowls and sausage sizzle. We aim to raise roughly \$300 once venue and catering is paid for. We are considering including raffle items as well. This is more of a social Meet and Greet with some added fundraising.



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- A new online collaboration space is in the process of being set up so that communication specific to the SVAPA PSG may occur in a more direct and efficient manner.
- As the need for administration has increased with the intake of Yr7 students and the expanded efforts of the PSG, we will appoint a fundraising coordinator for 2015. There are already many initiatives that have been discussed and many more expected to come.
- There has been no change to the last Treasurer's Report of 26th November 2014
 - Bank Balance : \$23 422.70
 - Committed Funds \$8 680.00
 - Available Funds \$14 742.70
- Last year the SVAPA PSG funded 27 separate activities to the tune of \$19,900.00. This equates to \$600 per student. In 2015 there are 35 activities on the cards so far totalling \$25,200. These are teacher led initiatives and excursions and other supporting functions. Whilst the SVAPA PSG is not asking for more money, concern is raised over the lack of time allocation for the coordinating teacher when there is an increased intake due to the Yr7 cohort and MLSHS is said to be a school with Arts focus.
- The Principal reported that due to budget cuts, MLSHS is not in a position to satisfy this request.
- Concern has been raised that the SVAPA students missed out on attending two school activities last year: Leeuwin Excursion and Poetry in Action Incursion. Clarification is sought as to why the SVAPA students were not able to attend these activities. There is a perception that the SVAPA students were unfairly disadvantaged by being excluded from these events when many of the extra activities that SVAPA students attend are paid for by the PSG and are out of school hours.

8.6. Lawley Art Auction – Sonja Davidson

- The Art Auction delivers to our school,
 - Fundraised dollars into the Arts parent support group, enhancing the students learning opportunities, giving them the chance to thrive and increase their success in WACE and beyond
 - Fun and social night for the whole school community
 - Creates partnerships with local business
 - Raises the profile of our school in the local community and Education Department
- The 2015 committee has convened, and we had 20 people at our first meeting. Thankyou to Vanessa Lombardo for creating flyer and Sue Faranda for arranging hard copies to go to the music classrooms and SVAPA forms. We also appreciate the support of Dr Irving for emailing the flyer and meeting reminder to all 4 years of SVAPA families. The majority of new families attending had a child in SVAPA. It is not easy to get all this happening in the first week of school.
- The committee looks forward to another successful year, building on the previous 12 years.
- Areas highlighted for continuous improvement
 - Promotion in School publications
 - Promotion to all MLSHS families (email)
 - Increasing auction profile for music parents and students
 - Increasing auction sponsorship from music and SVAPA parents
 - Whole school involvement, increasing the awareness of the auction across the school, hopefully creating more interactions and support. We had a great synergy with Cert II.
 - New school sponsor Think, Act, and Belong would they like to become involved?
 - Postage sponsorship
 - Increased media coverage

9. ELECTION OF OFFICE BEARERS AND OTHER REPRESENTATIVES

9.1. President

Jo Furness

Nominated: Sue Faranda

Seconded: Ron Pearce

Elected unopposed

9.2. Vice President

Ron Pearce

Nominated: Self nominated

Seconded: Sue Faranda

Elected unopposed

9.3. P&C Secretary



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- Elizabeth Walters
Nominated: Self nominated Seconded: Jo Furness Elected unopposed
- 9.4. Treasury**
Mark Westera
Nominated: Self nominated Seconded: Jo Furness Elected unopposed
- 9.5. Minute Secretary**
Catherine Lee
Nominated: Jo Furness Seconded: Darryl Ferguson Elected unopposed
- 9.6. P&C Committee**
Sue Faranda
Nominated: Jo Furness Seconded: Mark Westera Elected unopposed
Ian Coggin
Nominated: Self nominated Seconded: Mark Westera Elected unopposed
Randal Wells
Nominated: Self nominated Seconded: Sue Faranda Elected unopposed
- 9.7. Delegate to School Finance Committee**
Belinda Derby
Nominated: Jo Furness Seconded: Ron Pearce Elected unopposed
- 9.8. Delegate to the School Health Committee**
Darryl Fergusson
Nominated: Self nominated Seconded Jo Furness Elected unopposed
- 9.9. Delegate to the School Board**
Jo Furness
Nominated: Self nominated Seconded: Randal Wells Elected unopposed
- 9.10. Delegate to the WACCSO Conference**
Elizabeth Walters
Nominated: Self nominated Seconded: Jo Furness Elected unopposed
Huilin Sun
Nominated: Self nominated Seconded : Jo Furness Elected unopposed
- 9.11. Web Site Co-ordinator**
John Pryor
Nominated: Self nominated Seconded Ron Pearce Elected unopposed
- 9.12. Contributor to Lawley Update**
Motion to remove the position of Contributor to Lawley Update
Moved: Ron Pearce Seconded: Niall Kilcullen Carried
- 9.13. Bank Account Signatories to P&C accounts**
Sue Faranda, Jo Furness, Mark Westera, Suzie Barnes
- 9.14. Account Auditor**
This item is currently being reviewed. Carried forward to the next meeting.
- 9.15. Endorsement of Members of the Music Support Committee for 2014**
Carried forward to next meeting.
- 9.16. Endorsement of Members of the SVAPA Support Committee for 2014**
Carried forward to next meeting.
- 9.17. Endorsement of Members of the Languages Support Committee for 2014**
Carried forward to next meeting
- 9.18. Endorsement of Members of the Lawley Art Auction Committee for 2014**
Carried forward to next meeting

10. DATE OF NEXT MEETING – Monday 23rd March 2015 at 7.00pm

Meeting closed: 9:30pm