



**Mount Lawley Senior High School P&C Assoc Inc**

**Minutes of**

**Annual General Meeting**

**held**

**Monday February 28 2005**

**Present:** David Hawkes, Terry Boland, Dennis Bates, Sophie Vanzetti, Joyleen Winter, Moya Arentz, Melissa Catellani, Bev Burnside, Charmian St John, Laurie Faraone, Jeff Smith, Catherine Smith, Tola Antonas, Louise Herriman, Ros Marsland, Michael Camilleri, Lety Ognenis, Rob Walker, Sue Charlick, Georga Coulter, Karen Maslin, Anthony Barrington

**Apologies:** Geoff White, Dobrina Ferialdi, Clemency Nicolson, Frances Strahan, John Hyde, Julie Kernutt

**Chair:** David Hawkes

1. Minutes of the last AGM held on February 23 2004 were passed as a true and correct record. Moved Catherine Smith Seconded Sophie Vanzetti

**2. President's Report (tabled) David Hawkes**

**Summary**

- Thanks to staff for all their work over 2004.
- Building program has moved ahead but resulted in the loss of canteen and valued staff. However shared profits from vending machines will be some revenue for 2005.
- Challenge will be to find alternate forms of fundraising to complement the successful Music and SVAPA fundraising efforts.
- Parent involvement amounts to 17 families involved. Aim to increase parent participation in school life.
- Uniform issue was resolved by the Minister for Education. It is now a matter for the school community to discuss what the uniform will be.
- Thanks to committees and sub committees
- Special thanks to Dobrina Ferialdi -Canteen Convenor

Geoff White Secretary

Rob Walker Treasurer

Senior Administration of the School

**3. Treasurer's Report (tabled) Rob Walker**

Balances:

General A/c \$ 3 098.89

Canteen A/c \$12 224.22

SVAPA \$ 4 545.45

Library \$ 334.78

Music \$ 4 467.10

Some individual balances will change ie Library, Canteen, General.

2004 Books:

- Finalising General and Library Accounts
- Music accounts are with the auditor
- Canteen accounts finalised - going to the auditor shortly
- Awaiting SVAPA accounts

Resignation:

Rob will finalise 2004 accounts. This should occur by the end of April 2005, subject to the Auditor's workload.

Rob thanked Helen Little for her work as the Canteen bookkeeper.

Clarification of funds available: Approx \$10,000 in general account and \$5,000 in the Library fund.

Collection of \$1 membership fee. Rob to issue receipts at next meeting.

#### **4. Principal's Report (tabled) Terry Boland**

Challenges of the building program were outlined

Support of the school community has been outstanding.

#### **2005**

- MLSHS is becoming a school of choice. 1285 students currently enrolled. Largest group of year 12 students for a number of years at 245.
- Terry then outlined the school's vision, priorities and directions, role of the School Council , Stage 3 building program and the challenges for 2005.
- The P&C has significant role to play in the direction of the future Cafeteria and in the decisions regarding the upgrading of the school uniform.
- Terry outlined the need for identification of students and circulated an example of the student smart card. This has a smart chip for smart rider payment, photo of the student, name and Curriculum Council number. These will be distributed in the first week of March.
- **An analysis of Year 12 performance and academic results from 2004 was tabled. Parents were asked to read through this information before the next meeting when this will be an agenda item .**

#### **5. Election of Office Bearers**

**President: David Hawkes**

Nominated Catherine Smith, Seconded Dennis Bates

Elected unopposed

**Vice President: Sophie Vanzetti**

Nominated Sophie Vanzetti, Seconded Louise Herriman

Elected unopposed

**Secretary: Geoff White**

Nominated Toulia Antonas, Seconded Ros Marsland

Elected unopposed

**Treasurer: Georga Coulter**

Nominated Catherine Smith, Seconded Sophie Vanzetti

Elected unopposed

**Committee Members**

Charmian St John, Ros Marsland, Jeff Smith, Karen Maslin, Dennis Bates, Sue Charlick

**Canteen Committee**

Group formed last year to investigate lease and tender arrangements for new cafeteria to be reconvened. **David to supply list of names for next meeting .**

**Music Committee**

Convenor Sue Charlick

Secretary Celia Walker

Treasurer Rob Walker

Event Coordinator Sue Mulholland

Committee members: Julie Kernutt, David Hawkes, Jeff Smith, Claudine Bates, Geoff White

**The meeting ratified this committee**

**SVAPA Support Committee**

Convenor Suzie Barnes

Secretary Sophie Vanzetti

Treasurer Vic Georgieff

Parent Reps: Yr 8 - John Cloak

Yr 9 - vacant

Yr 10- Dee Diall

**The meeting ratified this committee**

**Delegates to School Council**

Geoff White will continue as the P&C rep for 2005.

Marcia Boronovskis and Robin Sanders are the elected parent representatives.

Laurie Faraone will continue in a Community representative role.

**MLSHS Finance Committee 2005**

Rob Walker will continue in this role.

**Middle School Development Committee**

Anthony Barrington

Melissa Catellani

Lety Ognenis

Moya Arentz

Toula Antonas

Louise Herriman

**Senior School Working Party**

David Hawkes

Sophie Vanzetti

Joyleen Winter

**Learning Technologies Working Party**

Jeff Smith to attend when able.

Any other interested parents are invited to become members.

Meets fortnightly Wednesday afternoons 3.15 - 4.15

**Planning and Priorities**

Member to be elected when group is reconvened

**Implementation Committee**

Dennis Bates will continue as the parent rep on this group.

**Health Committee**

Sophie Vanzetti

Catherine Smith

**Mt Lawley Youth Care**

Karen Maslin will continue until a replacement is found

**Safe Schools Committee (includes Lawley Youth Links)**

Ros Marsland

David Hawkes will attend when possible

**Other P&C Roles**

**Email List organiser**

Charmian St John

**P&C article for Newsletter**

Georga Coulter, David Hawkes

**P&C Web page on school web site**

Jeff Smith to coordinate

**Email newsletters, flyers, minutes etc to email list**

Jeff Smith, Charmian St John

**Signatories to bank Accounts**

The constitution provides for signatories to be any two of the following:

President, Vice President, Treasurer, Secretary and one member of the Executive Committee as

nominated at the AGM.

### **Appointments**

Vanessa Ryan is currently the official auditor of the P&C. **Rob will ask Vanessa if she would like to continue for 2005.**

### **WACSSO Representative**

P&C is entitled to two delegates at the WACSSO AGM.

Representatives to be chosen at a meeting closer to the time of the AGM.

### **Minutes Secretary**

Sophie Vanzetti volunteered for this position.

### **General Business**

- The Health Committee request funds to commence planning for the 2005 Health expo and Chill out sessions. The Committee agreed to forward \$1400 to the Health Committee. Moved Jeff, seconded Charmian.
- A query was made re the 2004 Year Book. Terry informed the meeting that the book was now at the printers.
- David flagged that there would be an extraordinary meeting to discuss and plan for fundraising for 2005/6. Date TBA
- SVAPA Wine tasting fundraiser. Friday April 1. 7.30 in the staff room. \$10 a ticket.
- Catherine extended a thank you to Middle School staff and admin on a successful Year 8 welcome BBQ held on Feb 16.
- David thanked everyone for their attendance and for volunteering to fill the positions on the P&C.

**Next meeting: TUESDAY April 5, 7.30** Specialist Building. Enter through the Middle school red gate.

**Meeting closed: 9.05pm**