

Mount Lawley SHS Music Support Committee
Minutes of the Meeting Held 25th August, 2016 at 7:00pm
MLSHS Music Department, Woodsome Street, Mt Lawley#

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1) Attendance and Apologies

Amanda Humphreys, Tony Reed, Michelle de Rosario, Cameron Brook, Chris Nicoli, David Rose, Alan Kop and Jacque Freeman.

Apologies: Sharyn Kerr, Melinda McEwan and Michael Forster and Sonja Davidson

Moved: Tony Reed

Seconded: Amanda Humphreys

CARRIED

2) Minutes of the Previous Meeting

2.1 Minutes of 28th July, 2016 accepted

Moved: Tony Reed

Seconded: Cameron Brook

CARRIED

3) Upcoming Events

3.1 Concert on Tuesday 13th September, 2016 in the Geoff Gibbs Theatre at the WA Academy of Performing Arts.

An e-mail will go out to middle and senior school parents with all information and details for the concerts. This includes: Ticket purchase information, Performance Uniform requirements and supper arrangements. An e-mail will go out to middle school parents with a section asking for assistance to help before and after the concert and to pack up instruments and carry chairs to school, also for help at interval to clean away the supper area.

- Thankyou Michelle and the staff of the Music Department.
- Thank you to Melinda who will be in charge of food organisation, co-ordination and clean up.
- Thank you to Cameron and his team who are running stage organisation.
- Thankyou Amanda. Amanda's photos will run on a screen as a showcase of student performance.
- A student with digital aptitude will run the slideshow presentation.
- Troy from ECU will be sound director.

3.2 Recital night is students' performance being presented for parents, in the music rooms at the school.

3.3 Exams

4) Music Department Report

4.1 Mt Lawley Senior High School Special Music Program Year 7 Entrance Auditions for 2017. Prospective student auditions are taking place.

Three documents are correspondence now outlining the commitment of students who are undertaking the program from 2017 with one document stating the agreement and commitment is signed by the participating student.

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The recognition of this new procedure is to point out to students, parents and staff the commitment to the Music program and successful outcomes, plus the value of the specialist music outcomes received as guided by high tuition standards of the Music department and SIMS staff.

4.2 Mt Lawley SHS Music Program for Ensemble Performance for 2017 is ready.

4.3 Performances:

ABODA- Fantastic and Well Done to our Performers. The results are as follows:

Junior Strings Orchestra- Merit

Senior Strings Orchestra- Merit

Choir-Outstanding

Next year there is new format planned to include a workshop with adjudicators at the end of the performances.

5) Treasurers Report

#5.1 See end of document.

6) Any Other Business

6.1 Presentation of cheque from Lawley Art Auction committee, (LAA) Convenor Patricia Kritas and Treasurer Alan Lawson. A huge Thankyou.

6.2 Long term priorities of Music Support Committee.

Address the cost of administration in the music department. Can Music Department continue to subsidise for payment of music administration staff in the future? What are the costs?

6.3 Art Auction publication detailing the funds raised. Where distribution of the money raised through art purchases was allocated and to show outgoing funds. Need to make known to parents where the money will be spent, for example the proportion that is allocated to buy musical instruments.

6.4 Michelle spoke to Milton Butcher about administration issues and setting up a database of incoming students.

6.5 Tony- Music Support Committee Convenor suggests that in addition to the cash book that the committee also include a budget for the year.

Thank you David who is going to draw up a framework for the committee to work with.

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6.6 Mount Lawley SHS Music Support Committee#

#Extraordinary Minutes 15th September 2016 (Electronic Meeting)#

Open 4.00pm, electronic special meeting from Tony Reed.#

1. Emails sent:#

Michelle DeRozario; David Rose ; Alan Kop, Jacque Freeman; Sonja Davidson;
Cameron Brook, Michael Forster, Amanda Humphries, Melinda McEwan, Christina
Garcia, Nirit Marom. Sharyn Kerr,#

#

2. Motions proposal:#

There is one motion:#

Motion 110: That approval be granted to spend \$1,413.00 for the hire of the Geoff
Gibbs theatre as used for the term 3 concert 2016. #

Moved Tony Reed #

Electronic meeting open: Secunder and voting required.

Moved Tony Reed Seconded Cameron Brook

CARRIED

Thank you for all the prompt responses from members.

Meeting Closed 7:45pm

Next meeting is 20th October, 2016 start time is 7:00pm

All parents of the Music students and new members are welcome.#

MLSHS P & C ASSOCIATION
MUSIC SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS
2016-08-23 Update highlighted cells

CASH BOOK

Cash book opening balance	#####		28,406.32
Add: Deposits			
Credit interest			1.06
Music Concert June 2016 ticket sales			3,932.53
Music Concert June 2015 supper			32.00
Music concert June 2016 supper			35.35
Total Deposits			<u>4,000.94</u>
Less: cheques drawn	Chq #		
Junkadelic 2016	264	800.00	
Upright grand piano	265	6,000.00	
Junkadelic 2015	261	750.00	
Concert technical lighting operator	262	705.00	
Tuba	263	5,709.09	
Gifts for percussion ensemble	266	47.50	
Sound tech and stage for Music Concert	267	300.00	
Sound tech and stage for Music Concert	268	11.00	
Total Cheques			<u>14,322.59</u>
Cash book balance as at	#####		<u>18,084.67</u>

BANK RECONCILIATION

Bank balance as at	#####		19,005.17
Add: Outstanding deposits			0.00
Total Outstanding deposits			<u>0.00</u>
Deduct: Unpresented cheques			
Auction - return Entry Fee	153	10.00	
Auction - Artist Commission	172, 186	552.00	
Gifts for percussion ensemble	266	47.50	
Sound tech and stage for Music Concert	267	300.00	
Sound tech and stage for Music Concert	268	11.00	
Total Unpresented cheques			<u>920.50</u>
Adjusted balance (agrees with cash book)			<u>18,084.67</u>

AVAILABLE FUNDS

Cash book balance as at	#####		18,084.67
Term deposit balance as at	#####		30,000.00
Less: Committed funds	Motion #		
Digital recording devices	84	2,500.00	
Additional funding for administration assista	85	512.50	
Licences for Sibelius program	93	2,500.00	
Compactus	95	2,639.00	
Music camp	98	1,500.00	
Stage trolley system	103	650.00	
Sound tech and stage mgt for concert	104	650.00	
Supper box	105	200.00	
Admin Assist	107	5,250.00	
PA	108	4,500.00	
Stage management and sound	109	650.00	
Total Committed funds			<u>21,551.50</u>
Available Funds			<u>26,533.17</u>