



MINUTES OF MEETING held at via Zoom Video Conference on 31st March 2020

OPENED & ATTENDANCE

Meeting opened at 7.05pm

ATTENDANCE: Andy Druyan, Amanda Rintoul, Tina Ho, Maria Danielle, Belinda Cobby, Sue McLennan, John Pryor, Nirit Marom, Rebecca Thomson

Joined 5 mins later (Mix-up on which Zoom meeting to attend) – Amanda Humphries, Kerri Bland, Hayley Emmett, Andrew Lippiatt

APOLOGIES: Peta Kataitzis

Motion to accept the minutes previous minutes:

Moved: Andy Druyan Seconded: Tina Ho

General Business:

<p>1.0 Convenor's Report</p> <p>20.005 - Motion to cancel the Lawley Art Auction for 2020 due to the restrictions imposed as a result of Covid-19 Proposed: Andy Druyan Seconded: Amanda Rintoul</p> <p>1.1 Andy to speak to Sue Faranda regarding contacting Nat Locke to confirm that the LAA has been cancelled for this year and to advise that she will no longer be required to MC.</p> <p>1.2 Discussion regarding whether we can keep the same committee for next year. In theory yes, but we will have a new influx of Year 7 parents, so it makes sense to include them. Elections will be held as normal in the new year, and we hope to see everyone back again – for a bigger and better 2021.</p>	<p>Carried</p> <p>Andy</p>
<p>2.0 Website Coordinator's Report</p> <p>2.1 The notice went up on the website at the same time as social media and entry form to advise that this year's event has been cancelled.</p> <p>2.2 Andy also removed the link to the online entry form at that time.</p>	
<p>3.0 Artist Coordinators Report</p> <p>3.1 Auctioneer Booking – Peta will write to Matt Donnelly to confirm that sadly he will no longer be required as this years Auction is cancelled.</p> <p>3.2 Peta advised everyone buyers etc. on Mailchimp that this year's auction has been cancelled.</p> <p>3.3 Peta to follow up with Judy Nash's husband regarding information for her tribute piece in the catalogue – in due course.</p>	<p>Peta</p> <p>Peta</p>

4.0	Curator's Report Nothing to report.	
5.0	Event Coordinator's Report 5.1 Tina, Andy and Carolyn had a very productive meet-up to discuss Event Co-ordination and are ready for the 2021 auction.	
6.0	Sponsorship Coordinators Report 6.1 Matt has unfortunately had to step back from this role. 6.2 Matt, Maria and Annaliese met to go over the Sponsorship Co-ordinators role. 6.3 Maria has a USB containing Annaliese's files. This will be copied onto the external hard drive by Amanda H for future reference – and probably also into the LAA2019 or 2020 files on Dropbox.	Maria/ Amanda
7.0	Database Coordinators Report 7.1 Kerri has gone through the Mach Form entries to see who has submitted their entry fees and forwarded the information to Nirit. 7.2 Kerri noted that the payments have not been reconciled in Xero yet, and thinks the might need to be before they can be refunded to the artists.	
8.0	Bar Coordinators Report 7.1 Nothing to report 7.2 On the subject of new WACSSO Terms of Reference for P&C's, John Pryor has asked Ben Harvey for a copy of these, and will forward them when he receives them.	Andrew
9.0	Catalogue Editors Report 9.1 Judy Nash Tribute – details of Judy's contributions to the LAA received from Kerri. No further research done at this stage. (Peta is contacting Judy's husband). 9.2 Feature piece on Deb Bonar – on hold for now – hopefully Deb Bonar will agree to be our featured artist again next year. 9.3 Amanda has updated the main text documents and uploaded them to Dropbox for Hayley – now for 2021	Peta
10.0	Graphic Designers Report Nothing to report	
11.0	Treasurers Report 20.006 - Motion to refund the entry fee to everyone who wants it back Proposed: Nirit Marom Seconded : Andy Druyan 11.1 Nirit has not had an opportunity to meet with Rochelle, LAA's previous treasurer, to do a handover. 11.2 Spreadsheet of accounts attached. Current Bank Balance: \$6.156.72 Funds committed from motions total \$500 – (Jumping Jigsaws, Deposit in error, Refunds to artists) 11.3 John Pryor is happy for these to be processed after the next P&C meeting on Monday 6 th April as the \$275 to Jumping Jigsaws and the \$60 deposited to us in error was approved by the committee on 10 th March and the refunds to artists (\$165) is well under \$500 and we are all trying to adjust to the new requirements as they apply to sub-committees. 11.4 Nirit to process payments early next week.	Carried
12.0	Publicity Coordinator Report 12.1 Document Management – ongoing 12.2 Purchase of External Hard Drive – Amanda will purchase one online – and keep the Hard Drive with the pre-2019 records at her house. 12.3 Transfer of pre-2019 files and images to external hard drive – ongoing	Amanda H Amanda H Amanda H

<p>12.4 Amanda updated all the social media accounts with a carefully worded statement to advise that the Lawley Art Auction had been called off. All the organisations she liaises with are aware as they have all been equally affected.</p> <p>12.5 One artist contacted the school who was unhappy with the cancellation (in the early days)– and John Pryor responded with the statement Amanda H had drafted.</p>	
<p>13.0 Any other business</p> <p>13.1 At the next P&C meeting Andrew will request the P&C pass a motion allowing the LAA to spend from uncommitted funds in order to host the 2020 LAA.</p> <p>13.2 Amanda R suggested creating a page or letter of links to artists websites and social media accounts in lieu of the Art Auction, encouraging previous and potential buyers to consider supporting the local artists who have always supported us. Andy thought one of the pages on the website could be converted to achieve this and Amanda H could promote it and direct traffic there from our social media accounts. This will be pursued later in the year – once we have all adjusted to life in lockdown.</p> <p>13.3 John Pryor expressed his sadness that the Art Auction was not going ahead and thanked everyone for all their efforts both this year and in previous years as it is such a valuable contribution to the school and supporting the students.</p>	<p>Andrew / ongoing</p> <p>Andy/ Amanda H</p>

Meeting closed 7.50pm