



**Mount Lawley Senior High School Parents & Citizens Association, Inc.**  
65 Woodsome Street Mount Lawley Western Australia 6050  
website: mlshspc.org.au

**MINUTES FOR ANNUAL GENERAL MEETING (AGM) held MONDAY 13 MARCH 2023 commenced 5:40 pm**  
**In the Conference Room (upstairs) in the Main Administration Building of the school**

- 1. REGISTRATION OF P&C MEMBERS** - Forms given out and completed \$1 fee paid (this was given to Patricia to pass to the Treasurer)
- 2. ATTENDANCE** Patricia Kritas, Michael Camilleri, Anne Tumack, Randal Wells, Andrew Lippiatt  
Helen Goldsmith, Kieran Looby, Campbell Whyte (8 required for a quorum)
- 3. APOLOGIES** - Lesley Street, Justin Cvitan, Andy Druyan, Jane Forward, Paul Atkins
- 4. NO CONFLICTS OF INTEREST DECLARED**
- 5. MINUTES OF PREVIOUS GENERAL MEETING** Motion to endorse minutes of the previous meeting.  
Amendment to be made 7.1 should read GAT not Languages Sub-Committee  
Moved -Randal Wells Seconded Andrew Lippiatt
- 6. PRINCIPAL'S REPORT** - Lesley Street read by Michael (Copy of report attached)
- 7. MATTERS ARISING FROM THE LAST GENERAL MEETING - 28 November 2022**
  - Michael requested and everyone agreed to minute that the MLSHS community and the P&C would like to express a sincere thank you to Justin Cvitan who served as President for the last two years. Justin has advised that he will no longer be continuing in this role.
  - Michael requested that it be minuted and committee members once again, unanimously agreed to wish Randal Wells a fond farewell and a great big thank you to him for his years of dedication and service with the P&C and MLSHS.
  - Michael acknowledged and thanked the P&C for donations - Benches and Seating; \$10K for the Languages & Arts day scheduled for 31 March 2023 - side note Parent/Teacher interviews are also on Friday 31/3/23.
  - The P&C committee went for a quick look out on the balcony to look at the building works currently happening on the top oval, progressing,
  - Anne Tumak's presentation on the MLSHS Student Diaries - used by students and teachers alike, would appreciate some feedback from Parents and students on the 2023 Diary; the Cost was the same as in previous years. Students are involved in putting the Diary together. Including choosing the photo of the Head students leaders for 2023 on the cover of the diary;
  - Michael's update re: Homework club (held on a Tuesday and Thursday) funded by the P&C has not commenced as yet as it needs to be motioned as referred in minutes from late last year. Notices will be sent out with dates asap.

## **8. ANNUAL REPORTS**

- 8.1** Principal Report - Lesley Street Refer to the report tabled at item 6
- 8.2** P&C President - VP Patricia Kritas reading Agenda items out as Justin Cvitan is an apology  
Discussed the sub-committees and clarified that the Languages Sub-Committee was on hiatus NOT GAT.
  1. Music Support Committee
  2. SVAPA Support Committee
  3. Lawley Art Auction
  4. Parent Engagement Committee
  5. GAT
- 8.3** Vice President - Patricia Kritas - chairing this AGM

- 8.4 Treasurer - Paul Atkins - Reports attached also happy to continue as Treasurer for 2023
- 8.5 Music Support Committee - Kieren Looby
- 8.6 Languages Support Committee - Currently on Hiatus,
- 8.7 SVAPA Support Committee - Jane Forward - sent an apology for today; reports (attached)
- 8.8 Lawley Art Auction - Andy Druyan - sent an apology for today; reports (attached)
- 8.9 Parent Engagement Committee - Helen Goldsmith advised they had their AGM on 9/3/23  
Only Helen and Kate Field attended. Helen has sent out messages advising that they will try again on 4 April however if there aren't any more volunteers for this committee then it will unfortunately cease.
- 8.10 School Board Representative - Randal Wells presented his report (attached) which also included an excellent and thorough explanation of the School Board meetings.

**The meeting was closed and control of the meeting was handed to Vice-Principal Michael Camilleri.**

## **9. ANNUAL GENERAL MEETING**

- 9.1 Minutes of the previous AGM As per Item 23.1.3 of our Constitution:  
"The minutes of an Annual General Meeting shall be ratified at the following General Meeting."
- 9.2 **Michael Camilleri** declared all positions vacant. Election of the Executive Committee
  - 9.2.1 **Election of Office Bearers**
    - President:** Self-nominated unopposed - Patricia Kritas
    - Vice-President:** Held Over
    - Secretary & Minutes Secretary:** Held Over
    - Treasurer:** Self-nominated unopposed - Paul Atkins
  - 9.2.2 **Other Executive Committee Members Executive Committee: Michael Camilleri; Anne Tumak; Andrew Lippiatt; Kieran Looby; Campbell Whyte; Helen Goldsmith**
- 9.3 Appointment of Accounts Auditor - Paul Atkins emailed Patricia advising that he has heard from Ian McCullum and was told by Ian that his wife is very ill and in hospital. Paul advised that he would follow up. did not think it was the appropriate time to discuss the subject of Ian being the auditor for 2023. The committee discussed the completion of the auditing for 2022 and the confirmation of the Auditor for 2023 and agreed to hold over until our next meeting.
- 9.4 Appointment of Bank Account Signatories  
Current Signatories: Justin Cvitan, Patricia Kritas, Paul Atkins and Kieran Looby  
Justin Cvitan (to be removed) - Paul please follow up  
New signatories: Andrew Lippiatt - will be added as a signatory. Andrew will make his way to CBA with ID to a CBA branch and be added to the MLSHS bank account signatories  
Also, when a VP and secretary are appointed they will become signatories
- 9.5 Delegate to the School Board - Helen Goldsmith will attend the next board meeting and will hopefully continue in this role.
- 9.6 Delegate at WACSSO Conference two delegates may attend the annual conference: Item held over to our next meeting
- 9.7 & 9.8 Web Site & Mailing List Coordinator - Andrew Lippiatt is happy to continue in this role. Andrew advised that the P&C website has been upgraded and is Live. We all visited the website on our mobiles and the feedback was excellent from all P&C members. A very big job was completed and the navigation on our mobiles was easy and clear. It was fresh and user-friendly; A very big job completed, thank you Andrew for all your time and effort in updating the P&C website. Andrew will look into archiving extremely old newsletters onto an external hard drive, Maintaining the ethos of keeping P&C past information in perpetuity. Andrew requested that he is sent all Yr 7 parent/guardians emails asap, Michael will liaise directly with Andrew to resolve this.

**9.9** Endorsement of Members of the Music Support Committee for 2023

Minutes and Report (Attached) presented by Kieren Looby. All Committee members for 2023 are listed and noted in the attached minutes and unanimously endorsed by the P&C committee members in attendance.

**9.10** Endorsement of Members of the SVAPA Support Committee for 2023

Minutes and Report (Attached) emailed to Patricia by Convenor Jane Forward - Patricia read out minutes and provided names of SVAPA Committee members for 2023 which are noted in the attached minutes and unanimously endorsed by the P&C committee members in attendance.

**9.11** Endorsement of Members of the Languages Support Committee for 2023

In hiatus as noted in minutes from 2022. Will re-visit as Anne Tumak mentioned that there is talk from the languages department of the support committee being re-started.

**9.12** Endorsement of Members of the GAT Committee for 2023

Convenor Campbell Whyte - advised that they haven't had their AGM yet and are due to meet on 15/3/23. We will hold over endorsing members until our next meeting.

**9.13** Endorsement of Members of the Lawley Art Auction Committee for 2023

Minutes and Report (Attached) emailed to Patricia by Convenor Andy Druyen - Patricia read out minutes and provided names of the SVAPA Committee members for 2023 which are listed and noted in the attached minutes; unanimously endorsed by the P&C committee members in attendance.

**9.14** Endorsement of Members of the Parent Engagement Committee for 2023

Helen Goldsmith has rescheduled the meeting for 4 April 23 - we will hold over until term 2 P&C meeting

**10. GENERAL BUSINESS** - agreement to send out emails advising that we need more volunteers for the P&C.

Meeting closed at 7:30pm

**11. DATE OF NEXT GENERAL MEETING Mon 3 April 2023 at 5:30PM in Conference Room**