

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Group

Date: 7pm, 14 June 2018

Venue: Penny Scott Music Room

Attendees: Andrew Lippiatt, Michelle DeRozario, Sharyn Kerr, Amanda Humphreys, Stephen Molloy, Bernadette Bradley, Annaleise Grubisich, Cheree Skewes, Nirit Marom, Mel Dowd, Michael Forster, Jason Van Straalen

Apologies: Catherine Tabi, Fiona Hornung, David Rose, Gretta Littler

1 Welcome

Andrew Lippiatt opened the meeting and noted the apologies.

2 Previous Minutes

The Minutes of the meeting held on the 10th May 2018 were accepted with the addition of the Treasurer's report.

Moved: Amanda Humphreys

Seconded: Nirit Marom

3 Actions Arising (from previous minutes)

Ref	ITEM	DISCUSSION	ACTION / DECISION	By Whom & When
3.1	Get the additional 8 canvases printed	The canvasses have been bought for \$1,000 total and are lovely. The payment on Michelle's credit card will need to be reconciled. This closes off M128 and M136.	Closed.	
3.2	Discuss replacing the lighting in the Tricycle Theatre with Moya	Discussions have commenced and are positive.	Ongoing	Michelle
3.3	Draft text calling for helpers to organise the music library	Deferred.	Ongoing	Michelle
3.4	Remind school to forward remaining invoices for the admin assistant from 2017	The school provided \$3,500 of invoices, which have been paid. This closes off M126 and M115.	Closed.	
3.5	M154 – Jason and Nirit to buy amplifier up to \$600	The amplifier has been bought for \$3XX.	Provide invoice for amplifier.	Michelle
3.6	M155 – Jason to buy PA speakers up to	The speakers have been bought for \$1,800.	Provide invoice for amplifier.	Jason

	\$2,000			
3.7	M156 - Amanda to invoice the committee for \$1,250 for photographic services	This invoice has been raised and paid.	Closed.	
4 Music Department Report				
4.1	Music Concert Update – Main concert 19 June.	The date for the main Music Concert is the 19 th June. The date for the Contemporary/Jazz Concert is the 2 nd August.		
4.2	Music Camp 2018 update	Music Camp was fabulous.		
4.3	M152 – spending of \$6,000 for MSC ATAR scholarships and intensive composition class	See Treasurer's report		
4.4	M134 – spending up to \$5,000 on music for the music library	Spending is ongoing.	Continue to buy music.	Michelle - ongoing
4.5	New Item	Motion 157 to allocate funding of up to \$15,750 for admin support for Terms 3 and 4 2018, and Terms 1, 2, 3 and 4 2019. Moved: Annaleise Grubisich Seconded: Michael Forster		Michelle
4.6	New Item	Motion 160 to allocate funding of up to \$300 for an accompanist for the choir at the concert. Moved: Sharyn Kerr Seconded: Andrew Lippiatt		Michelle
4.7	New Item	Motion 161 to allocate funding of up to \$240 for music arrangements for orchestra. Moved: Amanda Humphreys Seconded: Stephen Molloy		Michelle
5. Treasurer's Report				
5.1	Treasurer's Report	Treasurer's Report attached below. Available funds are		

		healthy. Cash Book balance \$46 076.45 add Term Deposit \$30 667.16 less Committed Funds \$32 761.60 Available Funds \$43 982.01		
5.2		The Term Deposit matures on 11th August 2018. Spending plans for the next 12 months were discussed. Motion 158 to draw down \$15,000 from the Term Deposit and reinvest the remainder. Moved: Michael Forster Seconded: Andrew Lippiatt		Michael
5.3		Motion 159 to cancel M115 (\$1,000 for admin support for T2 2017). Moved: Michael Forster Seconded: Stephen Molloy		Michael
5.4		The Treasurer updated the currently open Motions.		
5.5	M152 – spending of \$6,000 for MSC ATAR scholarships and intensive composition class	Either parents can pay for lessons and the MSC will reimburse them, or the music teacher can give an invoice and the MSC will pay it.		Michelle and Michael
6. Standing Item: Strategic Issues for the Music Program				
6.1	Motion 140 (refer to Motion 138)	The invoice for \$600 for the 2 stools is coming.	Closed.	
6.2	Motion 148 (refer to Motion 138)	Podium up to \$2000 – the podium skirt and step have been purchased.	Closed.	
6.3	Motion 149 (refer to Motion 138)	Norton scores up to \$2800 – purchasing scores has commenced.	Michelle to continue to purchase scores.	Michelle - ongoing
6.4	Cello / Bass String Case Rack (refer to Motion 138)	Andrew to purchase a cello / bass string case rack.	Andrew to purchase cello/bass-string case rack.	Andrew - ongoing

6.5	Compactus quote	Cheree to get a quote for a compactus. David to assess the suitability of the excess free compactuses at his work.	Cheree to get a quote for a compactus. David to assess the suitability of the excess free compactuses at his work.	Cheree and David
6.6		Motion 162 to spend up to \$700 on a smoke machine and fluid, lights, and a laser light. Moved: Amanda Humphreys Seconded: Annaleise Grubisich	Jason to provide invoices.	Jason – by next meeting
7. Standing Item: Fundraising Events and Activities				
7.1	Lawley Art Auction Committee Update	The Art Auction will be held on the next Saturday. The music performances are expected to be lovely. The volunteer duties were discussed.		
8 New Business				
None				
NEXT MEETING				
	Date: 26 th July 2018	Venue: Penny Scott Music Room	Please note: Please enter school through rear gate off Learoyd St.	

Here is the Treasurer's Report for the meeting on 14 June (please see attached file for report on tab 20180614 to copy and paste at end of minutes):

	Cash Book balance	\$46 076.45
add	Term Deposit	\$30 667.16
less	Committed Funds	<u>\$32 761.60</u>
	Available Funds	\$43 982.01

Available funds are still very healthy.

We have received invoice for motion 126 from MLSHS. The remaining invoices from MLSHS for 2017 can be closed.

The term deposit matures on 11 August 2018. We need to decide whether to reinvest or draw down some of the funds.

Motions:

Admin Assistant additional Term 2 2017	115	\$1 000.00
Admin Assistant Terms 3&4 2017	126	\$5 250.00
Canvas prints	128	\$ 500.00
Admin Assistant Terms 1&2 2018	133	\$5 250.00
Music for Music Library	134	\$4 130.80
Additional canvas prints	136	\$ 500.00
Conductors stools	140	\$ 600.00
Conductors podium	141	\$2 000.00
Norton scores	142	\$1 930.80
Sound engineer at Arts Day	145	\$ 300.00
Hire Geoff Gibbs Theatre	150	\$2 500.00
Sound technician for concerts	151	\$ 800.00
Music student scholarships	152	\$4 400.00
String case rack	153	\$1 000.00
Amplifier	154	\$ 600.00
PA speakers	155	\$2 000.00