

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Committee – Annual General Meeting

Date: 7pm, 9 February 2017

Venue: Penny Scott Music Room

Attendees: Tamara Tralau, Kate Hammer, Stephen Molloy, Andrew Lippiatt, Laura Dowling, Cheree Skewes, Joe Miller, Ali Westera, Cam Brook, Jocelyn Gopalakrishnan, Tanya Bukilic, Lear Papas, Emma Ellis, Beth Fowler, Alan Kop, Cristina Albilos, Lorraine Osborne, Cameron McPhee, Sonia Dorant-Russ, Kylie Shai-Gaull, Alan Shai-Kaspi, Michelle Fornaiser, Stacey Benfall, Stuart Haluszkiewicz, Rebecca Haluszkiewicz, Serene Chong, Michael Forster, Helen Brown, Eva Ante, Mike Buttery, Rodney Cackin, Faridah Kinshela, Naomi Lockwood, Shari McKeown, Jason van Straalen, Michelle DeRozario (Teacher in Charge of Music)

Apologies: Jacquie Freeman, David Rose.

Minutes: Alison Westera

1 Welcome				
<ul style="list-style-type: none"> • Michelle DeRozario welcomed parents. An attendance sheet was circulated and parents introduced themselves, their child's name and instrument. • Meeting frequency is twice per term, 7pm Thursday of weeks 2 and 6 (total 8 per year). 				
2 Previous Minutes				
The Minutes of the meeting held 24 November 2016 were accepted. Moved: Cam Brook Seconded: Michelle DeRozario.				
3 Actions Arising (from previous minutes)				
Ref	ITEM	DISCUSSION	ACTION / DECISION	By Whom & When
3	As this is the AGM and first meeting for 2017, the order of business proceeded directly to new business.			
4 New Business				
Ref	ITEM	DISCUSSION	ACTION / DECISION	By Whom & When
4.1	Election of 2017 Committee	<ul style="list-style-type: none"> • Tony Reed (2016 Convenor) outlined the expectation of Committee members attending all 8 meetings per year as a quorum is required to pass decisions. • Committee positions available in 2017 are: Convenor, Secretary and Treasurer as well as general members. • Parents do not need to be members to attend meetings, however only Committee members vote on decisions. 	<ul style="list-style-type: none"> • Nominations were accepted as follows: <ul style="list-style-type: none"> ○ Convenor: Cameron Brook ○ Secretary: Emma Ellis ○ Treasurer: Michael Forster ○ Committee Member: David Rose, Cristina Albilos, Alan Kop, Cheree Skewes, Sonia Dorant-Russ, Stephen Molloy, Rebecca Haluszkiewicz, 	Michael to arrange committee membership forms and gold coin donation to ensure members are financial for next meeting.

		<ul style="list-style-type: none"> Chair of the meeting was handed over to Cam. Acknowledgement and thanks were extended to the outgoing committee members and long standing Convenor Tony Reed. 	<p>Serene Chong, Michelle Fornaiser, Jason van Straalen.</p>	
4.2	2017 Parent Support roles	<ul style="list-style-type: none"> Art Auction – major fundraiser for Music & SVAPA programs. Media releases for upcoming events. Music events: <ul style="list-style-type: none"> <u>Music and Languages Soiree:</u> <ul style="list-style-type: none"> 6-7pm, 3 March 2017 at MLSHS (students welcome). Liquor licence – Andrew Lippiatt Helpers: Tamara, Naomi Lockwood, Serene Chong <u>Concerts:</u> <ul style="list-style-type: none"> 6pm, 27 June and 5 September 2017 at Geoff Gibbs Theatre (WAAPA). Concert helpers to be organised at a later date. <ul style="list-style-type: none"> There is a clash between Year 9 Camp and second Concert. <u>Music Camp</u> – to be discussed at a future meeting. 	<ul style="list-style-type: none"> Art Auction representative from music committee to be appointed at next meeting. Amanda Humphreys and Ali Colvin who have previously provided support in writing for media will be contacted to canvas their interest in continuing to support this function Andrew Lippiatt to organise liquor licence (if required). Motion 114: Expenditure of up to \$500 for drinks for the Soiree is approved. Drinks costs to be reimbursed. Moved: Cam Brook Seconded: Alan Kop Add concert helper roles to future meeting agenda Michelle will liase with the Yr 9 teachers to ensure that children involved in the concert are scheduled for the 2nd Yr9 camp. Please contact Michelle if your Yr 9 child has a clash. Add music camp to future meeting agenda 	<ul style="list-style-type: none"> Michelle to make contact with Alison and Amanda. Andrew to liaise with Cam / Michelle over liquor serving requirements. Soiree helpers to contact Michelle. Any parents with liquor /catering connections please contact Michelle / Cam. Cam / Emma to add to agenda Parents of Year 9 music students involved to contact Michelle if clash identified. Cam / Emma to add to agenda

4.3	Music Support Administration Officer	<ul style="list-style-type: none"> This position is supported by the funds administered by the Committee. Current funding of 2x3hr mornings per week to end of Term 1 2017 was previously approved by the Committee. Michelle requested due to administration load that the position be extended to 3 x3hr mornings per week for term 2. Michael (Treasurer) noted current level of funding for the position is \$11500 per annum. 	<p>Motion 115: Up to \$1000 additional funding is approved to support increased hours for term 2 for this position.</p> <p>Moved: Michael Forster Seconded: Alan Kop</p>	<ul style="list-style-type: none"> Michelle and Michael to action this motion.
4.4	Treasurer's Report	<ul style="list-style-type: none"> 2016 figures (rounded): <ul style="list-style-type: none"> Funds raised: \$28400 Expenditure: \$31000 (music admin support, instruments and workshops). Current balance: \$66000 (\$33000 each in fixed term deposit and cash book) Funds committed towards 2017 purchases of \$15000, therefore current net cash reserves of \$49000. Recurrent annual expenditure is around \$30000. Accounts are currently with the P&C Auditor. Cash Book as at 9 February at end of minutes. 	<ul style="list-style-type: none"> Add agenda item for next meeting to begin discussions of strategic direction of MLSHS music program to guide future funding decisions in alignment with identified outcomes, including reserve required. Michael to provide a financial summary for School P&C meeting 	<ul style="list-style-type: none"> Cam / Emma to add to agenda Michael to prepare summary for P&C meeting.
4.5	Music Department Report	<ul style="list-style-type: none"> Large cohort of year 7 music students due to revised audition / selection process. MLSHS Music program now has approximately 630 students. New guitar and Junior Jazz band ensembles have been added. Music timetables are displayed on noticeboards. Students will be provided with contact details by their Instrumental Music School services (IMSS) (formerly SIMS) music teacher. The IMSS teacher should be contacted directly with any queries or to advise of any issues. Music Department funding requests: <ul style="list-style-type: none"> <u>Digital piano</u> (Motion 112 (2016), \$4 000 approved). Michelle priced suitable piano for 	<ul style="list-style-type: none"> Remainder of funds to be used to purchase a road case. 	<ul style="list-style-type: none"> Parents to remind children to note their timetable (or take a photo). Parents to make contact with their child's IMSS teacher as required. <p>Michelle to obtain cost of a road case. Michelle to proceed</p>

		<p>\$2175.</p> <ul style="list-style-type: none"> ○ <u>Second keyboard</u> for (other) music room. ○ Large canvas mounted (or similar) photographs for music rooms (approximately 10). Photos to be used were taken at last year's concerts and are informal compositions rather than staged. 	<p>Motion 116: Up to \$500 is approved for Keyboard purchase.</p> <p>Moved: Michelle DeRozario</p> <p>Seconded: Michael Forster</p> <ul style="list-style-type: none"> • Costings to be provided to next meeting. 	<p>with purchase of keyboard as per motion.</p> <p>Michelle to obtain costings. Any parents with relevant contacts or expertise please contact Michelle.</p>
5 NEXT MEETING				
Date: 7pm, Thursday 9 March 2017		Venue: Penny Scott Music Room		Please note: For future meetings please enter school through rear gate off Learoyd St as front gates will be closed.

