

MINUTES LPSG meeting Tuesday 10th Feb 2016

Meeting opened:

7.35pm

Attendance:

Anne Magee, Wayne Houlton, Nami Tolhurst, Terena Semmler, Rosanna Fanciulli, Luana & Niall Kilcullen, Vanessa Peng, Penka Yurukova, Yan Wang, Alison & Mitchell Jesson, John Mayhew, Jaeik Jeong

Apologies:

Romina

Minutes of Previous Meeting:

Moved Terena as true and correct recording and seconded Nami.

Treasurer Report:

N/A as no access to file due to auditing. No change to bank details

Business Arising:

Report for P&C still in process – Wayne to action and give to Jo Furness. Communication: best way to link with parents discussed using year group and language of child – resolved for Terena and John to progress with developing survey monkey online form to access information and progress plan – Anne to assist; letters handed out to parents at Yr 7 orientation – suggest to request immediate return next time as only 1 returned to date. P&C/LPSG liaison for 2016 Rosanna Fanciulli. Terms of Reference – still refers to GAT committee – Wayne to action and forward to P&C. Soiree – resolved by teaching staff prior to meeting to combine Music and Languages 6-7pm 26th Feb at Tricycle Theatre – if alcohol licence required – music committee to organise – this group not supportive as last year Languages Soiree alcohol free and family friendly atmosphere – Rosanna and Betty to liaise at music meeting 11/2 re drinks; Jaeik to send out invites to parents, plus text and newsletter notices – focus on Chinese due to tour 2015; Luana to coordinate LPSG food and drinks donations and Anne can send out any email communication; Food and drinks to be dropped off in Student Services if needed – Wayne to check; Fridge available at Theatre on the night; Motion by Wayne to set aside \$200 if needed for drinks and food items including cups, serviettes, plates etc; Plan to try and use donated items where possible; Volunteers for set-up to arrive 5.30pm; Donations will be accepted to contribute to cost.

New Business:

Resolved not to hold cake stall during Career Expo due to difficulty manning table and fulfil parent role with students with interim reporting also being held. Anita Chong passed away in the holidays. She was the first teacher to introduce Chinese to schools in WA and is an icon in many Chinese societies in Perth and Australia. She has led students on tours to China for many years and taught at MLSHS for over 20 years. Letter of condolence to her family to be written by Niall and passed to family via Milton. WA Governor and Chinese Consul and invited guests attending event on 15th Feb to dedicate room to Anita and Geoff Davis.

Teaching Report:

Career Expo 16th March 2-6pm. Chinese performers coming 16th Feb. Japanese student exchange program – need host families for 7-9 March & 28th March -2nd April; Remuneration to host family and opportunity to win a Mini IPAD and a 3 mth scholarship to Japan; Hosting students is an enjoyable experienced echoed by those present who have hosted. Also Jaeik is seeking host family for volunteer Japanese assistant teacher for 3-6 months. Bee Tee is on leave for 1 year and replacement Chinese teacher Rafie Dobbs - he is keen to get involved with LPSG and would like to be included on email list. Two new French teachers Clare Long and Andre Dumolard. Sydney Korean Culture Centre visiting MLSHS and PS 18th Feb to organise festival.

Parents thanked Jaeik for his contribution to the group in being our liaison and opening up the building for us on a regular basis.

Next Meeting:

9th March 7.30pm Main Admin building

Meeting Closed:

8.40pm

**MLSHS P & C ASSOCIATION
LANGUAGE SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION
& AVAILABLE FUNDS
YEAR ENDED 31.12.15**

CASH BOOK

Cash book opening balance 1/1/15		2,965.85
Add: Deposits (Normally would list each)		1,380.00
Total Deposits		<u>1,380.00</u>
Less: cheques drawn (Normally would list each)	Chq #	1,538.00
Total Cheques		<u>1,538.00</u>
Cash book balance as at 31/12/15 (this will be the opening balance as at 1.1.16)		<u>2,807.85</u>

BANK RECONCILIATION

Bank balance as at 31/12/15		2,807.57
Add: Outstanding deposits		0.00
Total Outstanding deposits		<u>0.00</u>
Deduct: Unpresented cheques		0.00
Total Unpresented cheques		<u>0.00</u>
Adjusted balance (agrees with cash book)		<u>2,807.57</u>

AVAILABLE FUNDS

Cash book balance as at 31/12/15		2,807.85
Less: Committed funds	Motion #	
Total Committed funds		<u>0.00</u>
Available Funds		<u>2,807.85</u>