

MINUTES LPSG meeting Tuesday 1 Dec 2015

Meeting opened:

7.36pm main admin building

Attendance:

Wayne Houlton, Romina Griffith, Jaeik Jeong, Terena Semmler, Nami Tolhurst, Yaolan Liem, Darryl Ferguson, Niall Kilcullen, Luana Kilcullen, Jenny Chua, Mitchell Jesson, Alison Jesson, Anne Magee, Grace Costa

Apologies:

Grace Costa

Minutes of Previous Meeting:

Moved as true and correct Yaolan seconded Darryl

Treasurer Report:

Closing balance – see attached - invoice received \$1500 from school languages expo – only allocated \$1300. Receipts for \$958.29 – need for remaining \$350. Need to be accountable. Balance \$2377.57. If further receipts presented, can be reimbursed further.

Business Arising:

Wine fundraiser disappointing sales – 15 cases ordered at \$550. Pick up from Niall and Luana's – driver to give notice of delivery; Languages represent more than 1000 students so should have greater parent representation and resources; terms of reference – motion to remove reference to GAT as some parents do not join as their children are not in GAT – Wayne to forward request to P&C; discussion on where to spend money e.g. food for GAT Club and support for GAT Club due to more cultural activities – need to check WACCSO; discussed fliers prepared by Terena – plan for Andrew Paul to provide PDF sample letter for parents – Terena to follow-up; email listings – Terena briefed re use of data entry process onto basic excel spreadsheet to be broken up and generate mailing lists for year groups, language groups etc – resolved to leave communication strategy for 1st meeting 2016; Darryl advised of need for annual report of LPSG 2015 for P&C AGM 1st meeting 2016 – Niall to send 2014 copy to Wayne – summary of year; orientation for year 6's on Dec 7 – hard copy of flier to hand out to parents – Jaeik offered to provide 3 laptops to have completed parent details; \$2530 budget allocation from P&C to Languages – Grace unable to source items for purchase in time – Darryl reported to P&C to hold funds – important to spend funds allocated.

New Business:

Year 10 GAT graduation presentation at GAT Club 4 excellent – attended by 4 parents – need earlier formal invitation for parents; guest speaker Michael Corman GAT Dept of Education spoke re MLSHS role as premier, very successful language program; venue for meetings resolved – will be in main admin building upstairs – Jaeik will open up. Darryl commented committee has gone from strength to strength – need to get replacement representative now for P&C.

Teaching Report:

Grace arrived at 7.55pm. Film night successful - feedback that year 10-12 be invited also; GAT Yr 10 graduation – no response from committee to bringing a plate so she had to fund and organise; dates for meetings resolved and moved by Yaolan seconded Anne and carried – Wayne to take to P&C meeting; communication options discussed – group email by Jaeik effective and Grace suggested putting flier on school website; Grace discussed her wishlist – suggest parents look after 1 area and organise event e.g. cultural evening – suggest prospective budget for 2016 – role of teacher versus parent discussed; Language Week likely to be week 9 June 20 with Languages Expo Fri June 24; discussed Languages and Music Soiree combining – historically were on same night but changed to be held separately. Resolved to keep separate to showcase Languages as need more time if changing plan for 2016. Plan to separate in 2017 after Grace discussing with Music Department. Likely dates Languages Soiree Friday 26th Feb & Music Soiree Thursday 25th Feb. At the Languages Soiree – showcase William Tucker Chinese performance and for each language; teachers to progress planning. Grace thanked Committee and all parents for supporting Languages.

Next Meeting:

Wednesday February 10

Meeting Closed:

8.50pm