



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

MINUTES OF GENERAL MEETING

Held on Monday, 22 September 2014 at 7.10pm

In the Warren Daniel Conference room of the Main Administration building

1. ATTENDANCE

Lisa Ganon, Sonja Davidson, John Pryor, Jo Furness, Jason Dallman, Lynda Kuntj, Darryl Ferguson, Lea Fairfoul – Hutcheon, Suzie Barnes, Niall Kilcullen, Catherine Lee

2. APOLOGIES

Nicole Sjardin, Lety Ognenis, Ron Pearce, Michael Camalleri.

3. MINUTES OF THE PREVIOUS MEETING

Moved: Lisa Ganon

Seconded: Lea Fairfoul-Hutcheon

Carried

4. MATTERS ARISING FROM LAST MEETING

Nil

5. REPORTS

5.1. President's Report – Prepared by Jo Furness, Vice President

- Over the last few months the P&C has been involved in a number of very successful events, such as the Art Auction, Music concerts and Languages Expo, and provided funds for a number of purchases including the school diaries and the Achievement Club.
- In these busy times I think we all forget to take a moment to say thank you to the members of the P&C for the number of hours they volunteer to improve the environment that our children learn in. The main focus of this report is to say thank you to all of you, on behalf of the P&C and the wider school community – everyone is doing a great job, which is very much appreciated!
- As there are a number of fairly new committee members, I thought it would be timely to give an overview of the key stakeholders within the school community;
 - o **School Board:** oversees strategic planning within the school, including the business plan, Annual Report, educational performance and the one line budget. Forum to discuss matters related to a significant proportion of students. The Board is not involved in the day-to-day running of the school, and the school is not accountable to the Board for day-to-day running.
 - o **School: (Principal, Executive staff & Leadership Team):** responsible for the day-to-day management of the school, individual student results, and daily financial management. Committees within the school such as ICT & Finance review results/ activities/ difficulties within their area and report to the Executive. Forum to discuss results of individual students and matters related to a small proportion of students rests with teachers, form teachers or Year Co-ordinators.
 - o **P&C:** supports the school and helps fundraise for resources, facilities and amenities for the school. Considers requests for funding with respect to P&C expenditure guidelines. Forum to discuss matters related to a significant proportion of students. The P&C is not involved in the day-to-day management of the school, and the school is not accountable to the P&C for day-to-day running.
 - o **Non-P&C Volunteers: (Sea Explorers, Grandparents)** support the school to provide additional services for students, often in conjunction with Student Services. Volunteers are not involved in the day-to-day running of the school, and the school is not accountable to the Volunteers for day-to-day running.

5.2. Principal's Report

- As per attached



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5.3. P&C Treasurer's Report

- Term deposit closed 28/08/2014 and transferred to General account
- Funds from Art Auction have yet to be transferred from the Music committee to SVAPA

Motion: To invest \$50,000.00 in a Term deposit for 3 months with either City Bank or Commonwealth Bank depending on the best interest rate and ease of setting up an account.

Moved: Niall Kilcullen

Seconded: Suzie Barnes

Carried

6. P&C STANDING COMMITTEES

6.1. Music Support Committee

- Nil

6.2. Languages Committee

- The Language Committee would like to raise money through wine selling.
Jo to check with WASCO re guidelines for selling alcohol & Suzie to check the school Health Committee Policy and provide feedback to Niall.
- The Language Committee would like to change the Term of Reference to the Language Support Committee.
Jo & Suzie to check the existing TOR & liaise with President/Language Committee

6.3. SVAPA Committee

- Dance Recital end of Term 3.
- Art Festival : first Wednesday of Term 4, funded by parents
- Year 9's Puppetry workshop & November Drama workshop is supported by SVAPA Committee
- The introductory workshop for current Year 8 SVAPA's with Year 7's(2015 Year 8's) is to be financially supported by SVAPA Committee and students to pay \$20 on the day.
- A survey about efficiency of the workshops has been prepared and will be sent out by Dr Irving to all SVAPA parents.

6.4. Lawley Art Auction

- In hiatus, next meeting February 2015

6.5. Finance Committee

- Nil

6.6. Health Committee

- Difficulty holding the meetings due to frequent changes of the school nurse.
Suzie to follow up when next meeting may be.

6.7. School Board Report

- The Board discussed the school budget and noted various financial reports year to date. Approved funding of \$500 from the Literacy Innovation Fund for a reward lunch for year 12 ATAR students who have engaged in additional guided writing activities as part of their ATAR exam preparations.
- It was noted that the Voluntary Contributions & Subject Charges collection rates have improved slightly. Overdue letters are being sent out but it was noted that the majority of the outstanding amount is unlikely to be paid.
- The Principal's report noted the many activities and successes within the school community.
- The Students reported that the Prefect elections and Councillor Nominations have occurred. They noted many recent & upcoming events. Year 12 exams are coming up shortly and they have finished their Yr 12 schooling with a few weeks of revision prior to their final exams commencing 3rd November.
- The staff reported that the recent Honours Society meeting inducted 15 students, a great result for the half year cohort. November 11th is the early start date for the senior students.



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- The School Business Plan was reviewed and discussed. The draft School Business Plan should be completed shortly
- The school is required to undertake a survey of the school community and the Board has elected to do two surveys. The first is a National survey and is a requirement of the Department and the second survey is one previously done by the schools to provide some longitudinal data not available in the National Survey.
- The Board approved the textbook and personal items list for 2015 for all year groups.

6.8. Uniform Committee

- Nil

7. GENERAL BUSINESS

7.1. School's anniversary – 60 years

- On going – School to contact P&C next year – Lawley Alumni to be contacted

7.2. P&C funding requests

- Several funding proposal have been received. After discussion it was agreed that all current parents, future parents and staff are invited to give their suggestions on how the P&C could invest the money from the committee

Jo to liaise with Lea for best way to contact staff and Jo to liaise with John to contact current parents

- Suggestions to be send to P&C committee by 20/10/2014 – the four previous fundraising suggestions to be presented along with new suggestions, and a shortlist of suggestions to be put to the final meeting of the year.
- It was suggested that a large social meeting with current and future parents & staff be organised for the last P&C meeting on the 24th November. Suggestions include tea/coffee/wine and a guest speaker. The final shortlist for funding requests to be presented at that meeting.

Suzie to draft a flyer to be sent to feeder schools

7.3. Paper diaries vs electronics diaries

- School currently surveying students and staff to fine tune what works/doesn't work with the current diary.

Lea to provide feedback on the survey results.

7.4. Heavy book information

- P&C has funded one set of books per class. P&C to send parents information regarding heavy books.

7.5. P&C to support laptop roll-out/ data projectors/ electronics whiteboards

- Many suggestions were put forward by Sonja Davidson/ Jason Dallman at the last meeting. This information has been forwarded to the ICT committee to review & the committee has been informed that the P&C currently has funds available if they would like to put forward a submission for funding.

8. CORRESPONDENCE

8.1. Mail – In: Fundraising, Education Award

8.2. Mail – Out : Nil

- 9. DATE OF NEXT MEETING – Monday, 27th of October at 7:00pm

Meeting closed: 9:05pm

Mount Lawley Senior High School
P & C Meeting: Principal's Report 22 September 2014

<p>Successes</p>	<ul style="list-style-type: none"> ▪ Taylor Mondy has received an early offer to Charles Sturt University. ▪ We have two finalists in the 2015 Premier's ANZAC Tour competition: Monroe Masa of Year 11 and Johanna Battista of Year 10. They have to present a speech and complete an interview during the October holidays. ▪ SVAPA workshops on a Saturday. Highly successful and afforded our SVAPA students exposure to three talented artists. ▪ The senior concert band received an <i>outstanding</i> ranking at the ABODA Festival recently under the baton of Lee Stanley the SIM teacher. ▪ Education Perfect Science competition: MLSHS team was placed 15th globally. Rossmoyne was 31st and Perth Modern School was 38th. A total of 7.3m questions were answered in 8 days. ▪ Write a Book in a Day (WABIAD) ▪ High Achievers' Breakfast with the guest speaker, Janet Holmes à Court ▪ The Hospitality students for their superb work catering for the High Achievers' breakfast and the Year 12 Hospitality students for their final effort which was a three course lunch. ▪ Bridgid Lafferty was an award recipient at the SDERA Keys for Life Awards. ▪ Chloe Rollond was Runner Up in the Hugh Jackman Award for Excellence in Acting, performing a Shakespearean Monologue. ▪ Two of our Year 12 students have nominated for the VET Excellence Awards. ▪ 19 Year 12 students attended the Year 12 Power boating camp recently on the Swan River and demonstrated exemplary behaviour throughout. All of the students gained their skipper's ticket. ▪ Luke Steele of Empire of the Sun fame visited our school last week together with his sister, Katy. ▪ Year 12 Drama students presented their final original solo performances. ▪ Year 12 Prefect Quiz Night. ▪ Middle and Senior School Music concerts. ▪ Year 9 camps ▪ State Chinese Speaking competition. Four of our students competed and Liam McKenzie won the Year 9 section competing against students from Morley, Lynwood, Churchlands, Rossmoyne SHSs, and MLC and Perth Modern School. ▪ House athletics carnival last week was enjoyed by all who attended. ▪ The small team of 16 which tackled the Climb for a Smile last week managed to raise \$2000 for Rotary. ▪ Jamie Simcock, Hannah Davidson and Clancy Davidson were commended on their performance at the recent Australian Institute of Building Excellence Awards where they performed as the musical trio, "Elladire".
<p>Aboriginal Education</p>	<p>AEP: offers have now been made to students for admission to our Aboriginal Excellence program. Bridgid and I have met several times recently to review her experiences with the Follow the Dream program this year and where she sees the program heading into the future.</p>

Attendance	Continues to be a focus. As of today, the whole school average is 88.3% .
Building under construction	As of today: Lift going in. Should be finished by end of week. External wall cladding on eastern elevation being placed. Everything is moving along quicker than before so they are working on many fronts.
Current enrolment	1270
Finances	Another round of letters was posted last week.
IT	The booklet has been distributed to Year 8s and 9s and will be rolled out to other students in Term 4. The IT committee has broken into sub-committees to work on a couple of different projects and will resume full operations when Michael Camilleri returns next term.
Middle School	<ul style="list-style-type: none"> • MS Term 3 assembly was held last week. Students participated and performed well. Many students received awards for their positive performances and achievements. • 2015: last parent focus group meeting was held at which our school was acknowledged for the work that we are doing to care for our 2015 transition students. Their confidence in our processes was demonstrated by the fact that they do not wish to have another meeting this year. • Highly successful Year 9 camps where students responded sensationally to individual and team challenges. Staff generously volunteered their time and the camps could not run without this.
Staffing	<ul style="list-style-type: none"> • Miss Konstanty continues to be on extended sick leave. • Both Mr Johnston and Mr Camilleri are on LSL this week. So are Ms O'Brien, Mrs Gardiner; Mr Zimarino, Mrs Zaffino and Mr Marcon. • We will be advertising the position of English Coordinator this week. • Six of the panels are almost concluded: English, Maths, Science, S & E and Languages. The remaining six will be finalised next term. • Vere Bradley-Mills has been successful in winning a permanent position at Shenton College. • While exec team members are on leave, a number of staff have backfilled for them very competently.
	Thank you for your ongoing support of our school.

Lea Fairfoul-Hutcheon
PRINCIPAL
22 September, 2014