

**Mount Lawley Senior High School (MLSHS)
School Council Annual Open Meeting
Warren Daniels Conference Room, MLSHS
MINUTES
Monday 15 November 2010 at 6:30pm**

	ITEM	ACTION POINTS	PERSON RESPONSIBLE
1	Meeting opened: 6:31pm		
2	Introduction and Welcome Catherine Smith welcomed Council members to the meeting.		
3	Attendance Catherine Smith, Milton Butcher, Neil Hudson, Yvonne Scott, Ron Pearce, Jo Furness, Geoff Clayton, John Cloake, Kate Prast, and Vicki Nash (Minutes Secretary).		
4	Apologies Glenn Scott, Kevin Pilkington, Don Rowe, Saxon Goodrick and Claire Raphael.		
5	Minutes of Previous Meeting The Minutes of the previous meeting held on 18 October 2010 were tabled and accepted as a true record. Moved by Jo Furness. Seconded by Geoff Clayton. Carried.		
6	Update on Action Points from Previous Meetings <ul style="list-style-type: none"> ▪ Sponsorship Discussions with Department underway. ▪ Healthy Active Australia Grant Catherine advised that Suzi Barnes has an approved budget. ▪ Centre for Asian Languages Catherine advised that this is currently at an impasse. ▪ IPS Milton advised that meetings have been arranged with the relevant stakeholders and he will report further at the next meeting. 		
7	Discussion Items <ul style="list-style-type: none"> ▪ Mobile Telephone Order (MTO) Milton tabled the redrafted MTO and outlined amendments. Moved by Catherine Smith to accept the Mobile Telephone Order and have it put on the MLSHS website and in the diary. Seconded by John Cloake. Carried. 		

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<p> Standards Review The documentation relating to the Standards Review was tabled. Milton voiced his concern regarding the contents of pages 7, 8 and 9 and gave reasons for his concern. He advised that the Director redrafted resulting in a more positive document. MLSHS's recommendations have been adopted. </p> <p> Christine Richardson Catherine advised that Christine Richardson has become a grandmother. </p> <p> Moved by Milton Butcher to send a congratulatory letter to Christine Richardson. Seconded by Catherine Smith. Carried. </p> <p> Building Fund Yvonne reported on the building fund, which MLSHS is finalising: <ul style="list-style-type: none"> - Council has to endorse the Terms of Reference, which have been taken from the standard Department of Education Terms of Reference. - A management committee is to be established. - A separate set of documents are to be maintained. - All contributions to the fund will be tax deductible. </p> <p> Moved by Ron Pearce to endorse the Terms of Reference for the Building Fund. Seconded by Jo Furness. Carried. </p> <p> Moved by Milton Butcher that the management committee consist of Jo Furness, Catherine Smith and Yvonne Scott. Seconded by Ron Pearce. Carried. </p> <p> Leavers' Jackets Kate tabled a document showing the design options for the proposed jacket. She explained the designs and advised that the jackets will be made of good quality material at a cost of about \$80-\$85 per jacket through the uniform shop supplier. </p> <p> Neil is hopeful that students will have been fitted, orders put through and the jackets paid for by the end of the year. Catherine asked Kate to let members of Student Council know that they have done a really good job. </p> <p> RECOMMENDATION Council endorsed Kate to take the selected design, organise a mock up of the design and market it. All Council members were in favour of this recommendation. </p>	<p> Read the report in their own time and provide feedback and comments at the next meeting </p> <p> Send a letter of congratulations to Christine </p> <p> Take the jacket design to Student Council for a mock up to be made </p>	<p> Council members </p> <p> Milton Butcher </p> <p> Kate Prast </p>

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<p>▪ Schools Funding Catherine tabled a document <i>Public Schools for our Future</i> and advised that, as a Council, a submission can be submitted about Commonwealth funding. Debate ensued.</p> <p>Moved by Geoff Clayton to submit an application and progress the same way as IPS with input by email from Council members, including students. Seconded by John Cloake. Carried.</p> <p>▪ ICT Catherine asked if MLSHS is on track to meet the 1:1 target. Milton advised that MLSHS has received sufficient funds for one to one for Yrs 9-12 by the end of next year. A mix of machines will be purchased/leased. Council would appreciate regular updates.</p>	<p>Check deadline and email date to Council members</p> <p>Submit an application before Christmas</p>	<p>Catherine Smith</p> <p>Milton Butcher</p>
<p>8 Reports</p> <p>▪ Financial Reporting 2010 The financial documents were tabled. Yvonne reported:</p> <p>Comparative Budget Report:</p> <ul style="list-style-type: none"> - The investment account, due for renewal on 9 November this year, has been rolled over for three months with the Commonwealth Bank and next year she will shop around for a good investment option. <p>Voluntary Contributions & Charges Position:</p> <ul style="list-style-type: none"> - Voluntary contributions are still down. - Year 10 has shown a really good turnaround, thanks to the recent letter. - The Healthy Active Australia Grant has been included for the first time and 700 families have paid (collected almost \$28,000). - Money is still being received for the Technology & Innovation and Literacy & Numeracy funds. <p>Finance Committee Approvals 2009/2010:</p> <ul style="list-style-type: none"> - There will be no more submissions for this year. <p>The Year 12 Awards Ceremony document was tabled. Yvonne reported that this has been approved by the Finance Committee and requested Council for endorsement.</p> <p>RECOMMENDATION</p> <p>To remove the amount of \$20 from the Contributions & Charges Account and request payment of \$50 per student for the Awards Ceremony, after which two tickets would be provided for family representatives. Milton suggested charging \$10 per extra ticket for those who have paid all charges, with the exception of families</p>		

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<p>who are struggling.</p> <p>Moved by Milton Butcher for Council to endorse the above recommendation. Seconded by Neil Hudson. Carried.</p> <p>Milton detailed the proposed expenditure from the L&N and T&I funds, which included extra teaching support for L&N, Mathletics, projectors, IPods and instructional strategies, which is an enabler for L&N. He sought Council's endorsement of this proposed expenditure.</p> <p>Moved by Milton Butcher that Council endorses the proposed expenditure for the L&N fund and the T&I fund. Seconded by Catherine Smith. Carried.</p> <p>Milton mentioned the issue of heavy books and advised that one student he spoke to prefers to have his own book as he makes notes in it. This problem will not be solved easily - there are very few books available electronically.</p>		
<p>Student Representatives' Report</p> <p>Kate reported that early feedback from Yr 12 students was not very good for starting early, however, most are happy about it and have a positive attitude. Some students realise the need to change subjects.</p>		
<p>Staff Report</p> <p>Geoff reported that the Yr 10 Working Party had met again. At last week's meeting, structural changes were discussed. Neil commented that there was some good discussion and good suggestions for recommendations. He added that there is going to be interaction between Yr 9 and Yr 10, eg marking, and for teachers to become involved in Middle School.</p> <p>Neil reported that the leadership staff have been working on a camps and tours plan. He tabled a document outlining a six-year plan and explained the concept to Council members. The plan, which will go on the MLSHS website, will give parents visibility of excursions.</p>		

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<p>Principal's Report</p> <ul style="list-style-type: none"> ▪ Suzi Barnes is looking to do a market audit as to how MLSHS is positioned and asked if Council could give its feedback on how to market the School. ▪ Catherine's suggestion at the last meeting of a survey of parents will be acted on. This will be early next year. Some MLSHS specific questions will be included. ▪ This year's Yr 12 students were the best exiting group and their behaviour at the graduation was the best he has seen. ▪ The traditional model of 4 Middle School Level 3s will be retained. ▪ Exams are progressing with some problems, as portrayed by the media. ▪ Two gold medallists, Josh and Zoe, from MLSHS in the ICAS English Competition. ▪ Happy with the way the early start program is proceeding, and the way students are engaging. ▪ Milton reported that the School's Head Girl, Kate, and Head Boy, Cameron, have undertaken their first duty - assisting with the Anhui delegation's visit. Catherine commented that the lunch was superb - Michelle did a fantastic job and she will be missed. ▪ Milton reported that an Expression of Interest is being done for the café as the current lease is expiring. ▪ Milton tabled the My School financial data document. More information will be included in the next fortnightly newsletter. 	<p>Distribute the market audit document</p> <p>Provide Geoff Clayton with information for Survey Monkey</p>	<p>Catherine Smith</p> <p>Milton Butcher</p>
<p>P&C Report</p> <p>John reported that the last meeting was taken up by discussion on the substantial proceedings from the Uniform Shop which needs to be spent ASAP. He advised that one suggestion was the cages for the sports change rooms. John said that it will be a topic at the next P&C meeting on Monday, 22 November.</p>		
<p>9 Other Business</p> <p>Milton invited Council members to the Volunteers' Morning Tea on Monday, 13 December this year.</p>		
<p>10 Next Meeting</p> <p>February 2011 (date to be advised)</p>		
<p>11 Meeting Closed</p> <p>Catherine thanked members for their attendance throughout the year and for their valued, beneficial input. She wished members a happy, safe Christmas and enjoyable holidays and looks forward to seeing members next February. At 8:15pm, Catherine declared the meeting closed.</p>		