



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

MINUTES OF GENERAL MEETING

Held on Monday, 25 August 2014 at 7.10pm

In the Warren Daniel Conference room of the Main Administration building

1. ATTENDANCE

Sonja Davidson, Nicole Sjardin, Michelle Deiley, Lisa Ganon, Jo Furness, Tony Reed, Michael Camalleri, Lea Fairfoul – Hutcheon, Lety Ognenis, Niall Kilcullen, Ron Pearce, Catherine Lee

2. APOLOGIES

Suzie Barnes, Jason Dallman

3. MINUTES OF THE PREVIOUS MEETING

Moved: Sonja

Seconded: Lea

Carried

4. MATTERS ARISING FROM LAST MEETING

5. REPORTS

5.1. President's Report

NIL

5.2. Principal's Report

As per attached

5.3. P&C Treasury's Report

- Lawley Art Auction report to be approved by Lawley Art Auction committee prior transferring the money to the Music & SVAPA Committee.

- Thank you to David Rose from the Music Committee for updating the treasury report

- Term deposit to mature on 03.09.14

Motion : To pull out term deposit and transfer money to the general account.

Moved: Ron

Seconded: Nicole

Carried

- Jo to investigate best way to re-invest

6. P&C STANDING COMMITTEES

6.1. Music Support Committee

- Music Camp was successful. Next year camp not booked yet as there is uncertainty about the timing of next year music tour.
- A successful flute master class was held.
- Good feedback from the Music concert. Discussion on being better prepared for the next concert
- The major issue for the Music Department is that the committee is running out of money. The fact that SIM students are not paying for their instrument hire doesn't help; money is owed to the Music Department. The Committee is offering their help with administrative issues.

6.2. Languages Committee

- The Head of Languages Department would like more fund to buy books and resources for the Department
- The Language Committee would like to raise money through wine selling. The Committee will contact Finance Committee.



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6.3. SVAPA Committee

- The SVAPA Committee met 06/08/14, great to see Dr Irving back on board. Thanks to Mr Warren for so capably looking after SVAPA in her absence.
- Year 8&9's are doing Dance Performance for their early morning class. They will perform at the end of the Term; Year 11 Certificate class will prepare TryBooking - \$5.00 ticket sale
- SVAPA PSG have approved funding for the year 8' to attend Awesome Arts Festival workshops & bus hire.
- Saturday 23/08 workshop was a great success. Three excellent young artists ran three workshops. Thank you to Ms Thomas for sharing your contacts. Dr Irving, Mr Warren and Ms Kuntjy also attended. SVAPA PSG again funded the majority of these costs, artists materials and three parents made delicious lunch rolls. All the students brought a sweet to share. It was a great day and Dr Irving sent an email to all families on the weekend to say what a successful day it was. Only 3 or 4 students out of the 60 were unable to make it.
- SVAPA parents of year 9 students were pleased to receive an email from Ms Rowe on the upcoming maths test.
- Sonja tabled the P&C bank balance and invited all parents to propose ways to invest the money on our students – suggestions requested on how to support the current technology roll out
- The new moodle portal has had a facelift over the holidays. Could the school calendar be on the front page
- Jason to provide a report regarding the rollout of laptops for years 7,8 & 9's to be tabled at next P&C meeting

6.4. Lawley Art Auction

- Barbara Arseven is following up on a Sponsorship, thank you.
- Jo Furness has done a wonderful job in wrapping up the final fundraising report. Sonja has received advice for Sue Faranda on the best way to get this approved electronically, and envisages this will be finalised this week.

6.5. Finance Committee

- Lea has informed that the Finance Committee hasn't agreed to add Languages and SVAPA to the voluntary contribution, as MLSHS has difficulty (75% only) to collect compulsory fees. However, the Finance Committee has agreed that SVAPA, Languages and Music committees can increase their compulsory fees.
- P&C is asking the Finance Committee to give some suggestions on how to manage the voluntary request fees to be distributed to Languages, Music & SVAPA Committees

6.6. Health Committee

- N/A

6.7. School Board Report

- The Board discussed the school budget and noted various financial reports year to date.
- It was noted that the Voluntary Contributions collection rate for Years 8-10 is 69.9%, while the Subject Charges collection rate for Years 8-12 is 70.8%. Overdue letters are being sent out.
- The Principal's report noted the many successes of students at the school and also noted that there had been a slight improvement in the attendance rate to an average of 90% across the year groups.
- The Student Council has been reformed, and instruction is being given to the students as to their role and the input they are expected to make. The students reported that the recent Cambodia trip with 16 students and 4 staff had gone very well, as had the recent Jeans for Genes day.
- The staff reported on the many activities which had happened around the school, including Youth Elite weight training, maths and science competitions, mock trials quarter finals, the many events for music students and the Year 9 to 10 transitions Parent Information Evening.



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- Despite the downturn in the mining industry, BHP Billiton have elected to continue their support of the partnership between MLSHS and Hedland High School, which includes a small group of MLSHS students going to Hedland and touring BHP and the School, and Hedland High School students attending MLSHS for extra tuition during one of the school holidays. There is also collaboration between teaching staff of the two schools. The value of this partnership is approx. \$80,000.
- The School Business Plan was reviewed and discussed. On going work is taking place to prepare the next School Business Plan.

6.8. Uniform Committee

- The Uniform Committee has met with Neill Grey, minor changes have been made to reduce cost of uniform i.e. Polo to be made with micro fibre. Jumper fabric to be confirmed.
- The Uniform Committee has proposed for Years 7-9 to have only Navy blue polo and Years 10- 12 only white polo. The board has approved the proposal
- The Education Department has requested that Uniform suppliers engage directly with the school and not the P&C anymore. Funds from uniforms to be transferred directly to the school.
- From now the board will review the school uniform.
- Jo has informed the P & C committee that this amendment will create a loss of \$20,000 for the P&C treasury.

Lea to confirm where the commission for the current payment goes – P&C treasury or MLSHS treasury.

7. GENERAL BUSINESS

7.1. Smart rider to be used at the Canteen

- On going

7.2. ATO

- ATO has stopped the deductible fund for library

7.3. Outside stage, auditorium

- Mike has inquired to the Architect, the cost will depend on the scope.- On going.

7.4. Centre Care for Year 12

- Neil Hudson tries to organise a workshop with Centre Care for year 12

8. CORRESPONDENCE

8.1. Mail – In: Fundraising, Education Award

8.2. Mail – Out : Nil

9. **DATE OF NEXT MEETING** – Monday, 22nd of September at 7:00pm

Meeting closed: 9:05pm

Mount Lawley Senior High School
P & C Meeting: Principal's Report 25 August 2014

<p>Successes</p>	<ul style="list-style-type: none"> ▪ World Cup Soccer ▪ Jeans for Genes day ▪ Year 9 Healthy Food expo ▪ 25 Japanese exchange students and 5 Italian exchange students ▪ Donation of shed for Bike Club by Bunnings ▪ Vanessa Vlajkovic Yr 11 has been awarded a City of Stirling Youth Award ▪ Madison Birch awarded a City of Bayswater Scholarship ▪ Year 12 netball team: lost to 2 special netball schools. All results were between a 1 goal loss and 8 goal loss. Lee Renner (coach of the century) said that the Year 12 girls were sad for the last game of their Mount Lawley Interschool netball career. "It was a pleasure to coach this wonderful team and they were a credit to themselves, their families and the school. The team progressed further than any other netball team has over the years, it was a feat to get to the finals!" ▪ Cambodia trip ▪ Year 8 carnival: very successful ▪ ICAS Maths competition ▪ Outdoor Ed expedition to John Forrest ▪ GAT induction Day ▪ BHP Billiton visit to Newman and Hedland ▪ Follow the Dream excursions to universities ▪ Our Year 10 AE students are currently placed 14th globally (out of 778 schools) and 9/566 in Aust and 3/105 in WA in the Education Perfect International Science Championships 2014. This is an online competition that students log into and complete questions. ▪ SVAPA workshops held over the weekend
<p>Aboriginal Education</p>	<p>Follow The Dream: interviews held for our Aboriginal Excellence Program. Dr Phil Paioff and Bridgid Lafferty have interviewed 11 students and their families seven of whom are Out of Boundary applications. We hope to inform all families by the end of this term.</p> <p>The calibre of students has been extremely high, the process has been extremely successful and the long term benefits of gaining such high quality students into the AEP program will only strengthen Aboriginal Education at Mt Lawley and definitely value add to the Follow the Dream program, in years to come.</p>
<p>Attendance</p>	<p>Continues to be a focus.</p> <p>Year 8: 91.9%</p> <p>Year 9: 91.1%</p> <p>Year 10: 88.3%</p> <p>Year 11: 90.2%</p> <p>Year 12: 89.2%</p> <p>As of today, the whole school average is 90.1% meeting one of our targets on attendance.</p>

	<p>We have established an attendance committee whose first job is to formulate the “policy” and then move onto formalising guidelines and procedures.</p> <p>In the past few weeks we have been able to make a difference thanks to the efforts of team members in Student Services.</p>
Building under construction	<p>Building Update as of 4 August</p> <p>Building progressing. Rain has been a factor in overall progress, however all is going to plan.</p> <p>The last concrete pour for Stage 2 has occurred. That completed all major concrete pours for the project. The first floor Stage 1 brickwork is completed (first storey north building) and the bricklayers will be moving on to the first storey in the south building. Rain has slowed the brickwork progress.</p> <p>Structural steel for all roof sections is now completed. The internal area for the staff is almost complete with the furniture having been delivered.</p> <p>As of today: Brickwork continuing on the first storey Metal structures continue to be added to the building Built in electrical infrastructure almost complete Roofing – sheet metal is being installed on the North block Staff area ceilings currently being put up – area nearly completed</p>
Buildings and grounds	<p>From John Hayes: The Proclamation for Learoyd street was gazetted on June 17 and since that date ECU has been managing the parking. The Manager Security and Traffic services reported the following:</p> <p>"Following a period of over two weeks with a Caution approach, we moved to a normal approach which saw up to 21 infringements issued in a day at one point. Now we are at the stage with student parking being no different to any other area on campus (1-2 infringements per day), with parking in the school no stopping and pick up zone infringements of up to one per day, if that. Anecdotally Phil advises that parents have been very complimentary of the changes directly to him."</p>
Current enrolment	1274
Finances	<p>The new student centred funding model has been rolled out. Our business manager, Merilyn Harvey, has attended the PL and I am due to attend it this week.</p> <p>All of the information that we receive tells us that it is not possible to compare next year’s dollars with this year’s or any previous years as the funding model is different. The main issue for us at the moment is that we do not know how many students we will have.</p> <p>Census was done in early August and these numbers will assist us in determining funding for the beginning of next year and will be confirmed when census is done in February.</p>

	<p>We now have EFT which means that we will reduce the number of cheques that we are writing. This is a very good thing.</p> <p>Collection of contributions : Year 8-10 = 75.49% Charges: Year 8-10 = 74.18%; Year 11-12 = 72.45%</p> <p>Another round of letters will be going out soon.</p>
IT	<p>The booklet has been distributed to incoming Year 7s and 8s and will be rolled out to other students in Term 4.</p> <p>The IT committee is now at the stage of looking at curriculum for Years 7-9 in accordance with the Australian Curriculum. As well as writing a scope and sequence document, we will also be embedding ICT into learning areas and working with teachers to facilitate this during Term 4.</p>
Middle School	<p>Preparing for 2015</p> <ul style="list-style-type: none"> • Letters have been sent home advising families of students' enrolment in Years 7 and 8 • There will be some follow up • Music auditioning continuing • Parent focus group meeting in Week 7 • SAER communication has been happening since Term 2 • Mainstream started last week. PS staff will complete information sheets on each student: PS and MLSHS staff will meet to talk about students • Curriculum development: a 24 month process now in its final stages
Staffing	<ul style="list-style-type: none"> • Mr Stephen Sibson has returned from extended sick leave. • Miss Konstanty has been on extended sick leave. • Steve Raphael was successful in winning the English Program Coordinator position for the rest of the year. This position will be advertised later in the year as a permanent one given that the substantive occupant has won a position elsewhere. • Advertisements for pools in English, S & E, Maths, Science, Music, Languages, HPE, Drama, D & T, Home Ec and Media (as in all 12) have now closed and assessment of the applications is underway with the Maths and Science processes almost finalised. • Melissa Frzop is on leave until the end of term and will be replaced by Sasha Hommen. • Mr Johnston will be going on LSL at the end of this week and Mr Camilleri will be going at the end of next week.
Year 7	<ul style="list-style-type: none"> • Covered in Middle School section above.
	<p>Thank you for your ongoing support of our school.</p>

Lea Fairfoul-Hutcheon
PRINCIPAL
25 August, 2014