

**Mount Lawley SHS Music Support Committee**  
**Minutes of the Meeting Held 28th July, 2016 at 7:00pm**  
**MLSHS Music Department, Woodsome Street, Mt Lawley#**

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## 1) Attendance

Melinda McEwan, Amanda Humphreys, Tony Reed, Michelle de Rosario, Cameron Brook, Sonja Davidson and Jacque Freeman.

Apologies: Sharyn Kerr

## 2) Minutes of the previous meeting

2.1 Minutes of 2<sup>nd</sup> June, 2016 accepted

Moved: Tony Reed

Seconded: Cameron Brook

**CARRIED**

## 2 A) Dollies

Discussion regarding the dollies and reasons were presented to continue storage of dollies. The issues around OH&S: Predominantly and unsafe storage, such as, the difficulty reaching high to take dollies out of existing storage area.

## 3) Music Department Report

Michelle deRosario

- 3.1 Busy within the music department. Plans and strategies for Year 7 entrance auditions for prospective music students continuing on from SIM.
- 3.2 Concert planned for Tuesday night, 13<sup>th</sup> September (Week 9) in the Geoff Gibbs theatre. There is not much time to practice therefor the concert may be shorter.
- 3.3 Aboda Festival- A return form section was added onto the form for parents to sign and send back.
- 3.4 Orchestra-parents details will need to be updated. This ensures parents/caregivers have time to organise their commitments around the concert date.
- 3.5 Performance Exam for Years 11 and 12 is week 9 Term 3  
  
Monday-Recital, Tuesday- School concert, Friday- Performance exams.
- 3.6 Amanda has wonderful photos and will place them onto a thumb drive for use at school. A good idea is to use the photos on a slide show and play that in the background while there is the Year 7 new students, parents and music teachers meeting.

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#### **4) Art Auction Report**

4.1 Very good feedback from parents and attendees at the art auction.

Performers were great, really professional and classy.

Large amount of art sold.

A good turnout means the show of support for music and SVAPA students is high. It was agreed there was something for everyone. For example High end art, Less expensive art and lottery tickets with the chance to win prizes.

4.2 Changes for next year-Improvements were discussed and suggestions made are outlined next: (1) Money payments could be made throughout the night and not left until the end. (2) Make safety of the top parking area a priority. There was not enough direction and students were walking out there with cars travelling through the car park.

#### **5) Treasures Report**

5.1 Here is the Treasurer's report from Michael Forster (See next page).

Our cash book balance is now \$18,084.67. This down from last month following payment for a number of motions including tuba, upright grand, Junkadelic and concert techs. We have received money for concert tickets.

Our available funds is a pleasing \$28,533.17, taking into account our cash book balance, term deposit and committed funds.

5.2 Motion 108

Move to spend up to \$4,500 for P.A system Michelle's discernment (As researched and quoted).

Moved: Tony Reed

Seconded: Cameron Brook

**CARRIED**

5.3 Motion 109

Move to spend \$650.00 on stage management and sound.

Moved: Michelle deRosario

Seconded: Sonja Davidson

**CARRIED**

#### **6)AOB**

6.1 Jazz program for 2017 is being looked at for students with an interest in the genre. Michelle organised a Jazz Master class with ECU.

6.2 Grand piano was delivered and is in use.

6.3 This year Jazz students are rehearsing.

Meeting closed 8:05pm.

**MLSHS P & C ASSOCIATION**

**MUSIC SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS**

2016-07-28

Update highlighted cells

**CASH BOOK**

<b>Cash book opening balance</b>	2016-06-02		17,531.38
<b>Add: Deposits</b>			
Transfer from Term deposit		40,874.36	
Credit interest		0.58	
<b>Total Deposits</b>		<u>40,874.94</u>	
<b>Less: cheques drawn</b>	Chq #		
Transfer to Term deposit	-	30,000.00	
<b>Total Cheques</b>		<u>30,000.00</u>	
<b>Cash book balance as at</b>	2016-07-28		<u>28,406.32</u>

**BANK RECONCILIATION**

<b>Bank balance as at</b>	2016-07-28		28,968.32
<b>Add: Outstanding deposits</b>			0.00
<b>Total Outstanding deposits</b>			<u>0.00</u>
<b>Deduct: Unpresented cheques</b>			
Auction - return Entry Fee	153	10.00	
Auction - Artist Commission	172, 186	552.00	
<b>Total Unpresented cheques</b>		<u>562.00</u>	
<b>Adjusted balance (agrees with cash book)</b>			<u>28,406.32</u>

**AVAILABLE FUNDS**

<b>Cash book balance as at</b>	2016-07-28		28,406.32
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**Term deposit balance as at**

2016-07-28

30,000.00

**Less: Committed funds**

Motion #

Digital recording devices	84	2,500.00
Additional funding for administration assistant to cov	85	512.50
Tuba	90	5,710.00
Licences for Sibelius program	93	2,500.00
Gift for percussion ensemble	94	50.00
Compactus	95	2,639.00
Junkadelic	97	800.00
Music camp	98	1,500.00
Venue Tech	100	705.00
Junkadelic 2015	101	750.00
Stage trolley system	103	650.00
Sound tech and stage mgt for concert	104	650.00
Supper box	105	200.00
Upright grand piano	106	6,000.00
Admin Assist	107	5,250.00

**Total Committed funds**

30,416.50

**Available Funds**

27,989.82