

Mount Lawley SHS Music Support Committee

Minutes of the Meeting Held on 19 March 2015 at 7:00pm

MLSHS Music Department, Woodsome Street, Mt Lawley

1. Attendance

David Rose, Ali Colvin, Tony Reed, Michelle deRozario, Cameron Brook, Alan Kop, Martina Gosnell, Chris & Maria Nicoli, Heather Scott, Kristie Metcalf

Apologies

Melinda McEwan, Michael Forster, Sonja Davidson, Sharyn Kerr, Tammy Pinkerton, Jessica Goodland

2. Minutes of the Previous Meetings

2.1 Minutes of 12 February 2015 accepted

Moved: Michelle deRozario Seconded: Martina Gosnell **CARRIED**

3. Business Arising

3.1 Soiree

All agreed that it was a good evening.

Conversation then turned to how to improve the attendance. Ideas flowed with items in the Newsletter, handouts to take home to parents, e'mail, mail outs etc.

One (well received) suggestion was to offer a door prize to a lucky parent/student who turns up.

3.2 Grand Opening

Those that attended waxed lyrical about the Trevor Jenkins and David Helfgott. The event was inspirational with a noticeable uplift in the students.

4. Art Festival

To be held on 27th May from 12:00. In the past SVAPA and Music have contributed to the funding required to hold the event. It is for the whole of the school, there are workshops, bands, performances and (in effect) celebrates the arts.

There has been some fundraising, and are seeking volunteers. Can register through Trello <https://trello.com/b/JMVIgMLt/svapa-parent-support-group-fundraising-strategies>

Motion (69) : Provide funds to the value of \$2,000 towards the costs of the Art Festival.

Moved: Michelle deRozario Seconded: Kristie Metcalf **CARRIED**

5. Bank Account for Art Auction

Jo Furness has suggested that a separate bank account be established for the Art Auction. This would make the operation and audit of the accounts easier for SVAPA, Music and the Art Auction. Both SVAPA, Music and the General P&C need to support this.

Seeking some seed funding to establish the account and cover the initial outlay in the lead up to the Art Auction.

Motion (70) : Provide \$600 to establish the Art Auction bank account.

Moved: Alan Kop Seconded: Tony Reed **CARRIED**

6. Art Auction Report

The Art Auction report was tabled. In summary there was discussion on the financial arrangements, the expected return for Music, the need for volunteers etc. We are looking for

- cash sponsorship
- Food/catering sponsorship
- Silent auction and raffle sponsorship
- People with RSA to help at the bar
- Helpers to collect glasses etc

7. Treasurer's Report

The Financial position as at 18th March was tabled. In summary we have \$21,913, a \$50,000 term deposit and have committed expenditure of \$30,120. This notionally overdraws the bank account by \$9,000.

Mount Lawley Senior High School			
Music Support Group			
End of Year Statement			
Opening Bank Balance as at 1 January 2015			\$ 28,193.46
<i>Plus: Deposits:</i>			
Credit Interest	Motion No.		\$ 1.03
Credit Interest			\$ 0.75
Credit Interest			\$ 0.67
TD Interest			\$ 357.53
Total Income			\$ 359.98
<i>Less: Presented chqs</i>			
Motion 35	Motion No.	Chq No	
Motion 41		233	\$ 650.00
		234	\$ 5,990.00
Total Paid Expenses			6,640.00
Balance as per bank statement 18 March 2015			\$ 21,913.44
<i>Less: Unpresented chqs</i>			
Auction: Return entry fee	Motion No.	Chq No	153 \$ 10.00
Auction: Artist Commission		172, 186, 191	\$ 702.00
Total Paid Expenses			712.00
<i>Less: Committed funds</i>			
Baggage Trolley	Motion No.		38 300.00
Art Festival - Band			39 400.00
Art Festival - Junkadelic			40 600.00
Admin assistant to end 2014			48 3000.00
Large trolley			50 1400.00
Projector			51 1500.00
Catalogue Case			57 200.00
2 x bass stools			58 700.00
Admin assistant for Term 1&2 2015			60 3500.00
Soiree drinks			61 250.00
Additional admin support for Term 12015			62 1500.00
Repairs to grand and upright piano			64 2270.00
Purchase small upright piano			65 6000.00
Music for ensembles			66 2000.00
Headphones (34)			67 1400.00
Keyboards (34)			68 5100.00
Total committed expenses			30,120.00
Available funds			\$ (8,918.56)
Music Committee Balance			\$ (8,918.56)
Art Auction 2014 (accrual)			
Term Deposit due - June 2015	46		50,000.00 50,000.00
Total (Music) funds			\$41,081.44
<i>Treasurer: G. David Rose for Michael Forster</i>			
Action required:			
1. All committed funds are either pending invoices or to be spent in Term 12015.			
2. Motions 39, 40 and 49 to be reviewed at the end of Term 2, to validate if they are still required			
3. Do we want to call on \$10,000 to \$15,000 of TD funds to cover expenses up to Art Auction			

Motion (71) : That we move \$10,000 from Term Deposit to the Music bank Account to cover expenditure in first 6 months. This is to be organised when current TD matures in early June.

Moved: David Rose

Seconded: Tony Reed

CARRIED

8. Music Department Report

Before the report, a spend request or three.

Motion (72) : Provide funds to the value of \$300 for 3Monkeys to wire in and connect speakers, TV, DVD, mixing desk etc.

Moved: Tony Reed

Seconded: Alan Kop

CARRIED

Motion (73) : Provide funds to the value of \$300 for a 'dealing with anxiety' workshop to be led by leading professional.

Moved: Tony Reed

Seconded: Kristie Metcalf

CARRIED

Motion (74) : Provide funds to the value of \$1,500 towards the costs of the Music Camp.

Moved: Tony Reed

Seconded: Cameron Brook

CARRIED

The assistance provided in the Library has been invaluable. There is a real energy on the Thursday when the help is provided and it is of enormous value to and much appreciation from the staff.

It would be fantastic if we could build on this and have someone help with a PR role. Hopefully a parent or circle of parents can step up.

Michelle also shared a 'mind map' that Sonja has done in an effort to capture all the tasks, their sequence and dependencies required by administration to ensure the Music Dept runs smoothly. This is already reaping rewards within the department.

9. General Business

9.1 Double Bass

Raised that some students are in the position of needing to bring their double bass.

The school does have 2, but as there are 5 (?) students playing there may be times where this is needed. The instrument is costly so it may mean that a roster between the students is needed.

10. Next Meeting

Next meeting - Thursday 30th April 2015 at 7:00pm in the MLSHS Music Department.

Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Map can be found at http://www.mlshspc.org.au/index.html#school_map

Meeting Closed 21:00.