

# Mount Lawley SHS Music Support Committee

Minutes of the Meeting Held on 24 October 2013 at 7:00pm

MLSHS Music Department, Woodsome Street, Mt Lawley

## 1. Attendance

Tony Reed, Michelle deRozario, , Alan Kop, Gillian Werner, Sue Faranda, Frances Spencer, Maria Nicoli, Neil Rollond, Niall Kilcullen, Kay Maccione,

## 2. Apologies - Nerissa Berry, Shirley McMurdo, Brian McMurdo

## 3. Minutes of the Meeting held on 5 September accepted

Moved: Tony Reed

Seconded: Neill Rolland

**CARRIED**

## 4. Motion from the Extraordinary Electronic Meeting of 11 September 2013

The Extraordinary Electronic Meeting of 11 September proposed the following:

Motion 28: An amount of up to \$1200.00 be allocated from Music Support Committee funds for payment of Admin Support services undertaken by Kay Maccione during the period 6 May 2013 to 20 June 2013 for the MLSHS Music Department.

As only six votes were cast by the 13 voting members the motion was suspended for discussion at this meeting. Kay proposed cancelling the motion. She also spoke of the benefits of Admin Support being funded for the first two terms of next year (as opposed to Term 4 2013 and Term 1 2014) as Term 4 is relatively quiet with students having exams.

Motion 21 has already allocated \$7,000 to pay for this year's expenses as well as for an additional six month period.

The Music Committee agreed to write to the Principal requesting his assistance in getting an Admin Support position advertised for the first six months of the school year. The Committee also indicated their preparedness to participate by sitting on any select panel.

😊 Gillian/Tony to write to the Principal.

## 5. Business Arising from Meeting 5 September 2013

### 5.1 Purchase of Ensemble Photographs

😊 Michelle agreed to follow up the Choir and Jazz photographs

## 6. Treasurer's Report

The Financial position as at 23 October 2013 was tabled (Attachment A). It was noted that an additional \$41.85 in proceeds from the Concert was still to be banked. Cheque No. 120 which is shown as outstanding will need to be cancelled and reissued. The school is still to submit an invoice for the re-imbursment of Admin Support expenses.

The action items (as per list on the bottom of the Treasurers Report) were reviewed.

1. Motion 26 to be cancelled as the additional \$500 for microphones is not required.
2. Motion 15 audio equipment purchase - \$1,681.84 has been invoiced, however, no powerboards were included. 😊 Michelle to follow up.
3. Festival photographs. 😊 Michelle following up
4. Motion 10 Apple Logic purchase – 😊 Michelle to follow up with Chris
5. Art Auction funds are still outstanding. The SVAPA Committee audit has held up the transfer.
6. \$40,000 Term Deposit is due on the 3 November.

Motion 29: To deposit \$50,000 for a term of up to four months, dependent upon the most favourable rate available at the time.

Moved: Neil Rollond

Seconded: Tony Reed

**CARRIED**

The Treasurers report was accepted.

Moved: Gillian Werner

Seconded: Neill Rolland

**CARRIED**

## 7. Music Department Report

Year 11 and 12 students will shortly be undertaking their music exams.

There are high numbers of students going into the Western Art (strings) program next year and it is expected that there will be a Year 11/12 class size of 15. At this stage it looks like all staff will be returning.

### 7.1 Performances

Kay provided feedback on the Forest Chase and Karrinyup public performances. A variety of ensembles (strings, jazz, rock bands, soloists) performed for an hour. The students were enthusiastically received, and they have already been invited back to Karrinyup.

### 7.2 Music Tour

Michelle advised that the Music Tour was in doubt due to budget cutbacks which affect the School's ability to fund relief staff. The ability to pay for SIM staff replacements was highlighted as a particular issue. Also, deposits for the Tour should have been made by the end of last term in order to lock in the travel arrangements.

☺ Michelle to discuss with Lynda if the Music Committee could provide any assistance.

### 7.3 Funding Requests

Music Library Michelle spoke of the benefits of purchasing a number of copies of the textbook "The Enjoyment of Music" for use by students at school.

**Motion 30:** To allocate \$1,000 from Music Support Committee funds for the purchase of "The Enjoyment of Music" textbooks.

Moved: Tony Reed

Seconded: Sue Faranda

**CARRIED**

Performance funding a range of microphone and percussion equipment was purchased through the school for recent performances.

**Motion 31:** To reimburse the school \$615.00 for the purchase of felts, sleeves, a base drum pedal, microphone stand and multi pattern microphone.

Moved: Kay Maccione

Seconded: Tony Reed

**CARRIED**

Concert expenses

**Motion 32:** An amount of \$225.00 to be reimbursed to Michelle De Rozario for the purchase of Semester 2 Music Concert thank you gifts for Ensemble Directors and Music teachers.

Moved: Neil Rollond

Seconded: Frances Spencer

**CARRIED**

## 8. General Business

### 8.1 Carols on the Lawn

The orchestra, choir and smaller ensembles will be participating in the Chaplain's event along with local primary schools.

### 8.2 Busy Bee

Michelle requested parent assistance in cleaning up the storeroom and music room. It is proposed that this occur after the Year 12s have completed their exams (December).

## 9. Next Meeting

Next meeting - Thursday 21 November 2013 at 7:00pm in the MLSHS Music Department.

Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Map can be found at [http://www.mlshspc.org.au/index.html#school\\_map](http://www.mlshspc.org.au/index.html#school_map)

## ATTACHMENT A

**Mount Lawley Senior High School  
Music Support Group**

**Meeting 24 October 2013**

**Opening Bank Balance as at 30 August 2013**

**\$ 18,911.60**

<i>Plus Deposits:</i>	Motion No.		
Credit interest - September		0.60	
Trybooking payment - Semester 2 concert		3,253.64	
Semester 2 concert cash revenue		165.00	
Credit interest - October		0.55	
<b>Total Income</b>			<b>\$ 22,331.39</b>

<i>Less:</i>	Chq No.		
Lion King music score	113	500.00	
Headphones (\$509.10) and ECU Venue hire (\$422.50)	117	931.60	
Festival photos	114	115.95	
Four guitar amps	116	1,024.00	
PC and voice lesson speakers	119	97.20	
Vibraphone plaque and engraving	115	38.00	
Semester 1 concert thank you gifts	112	212.00	
<b>Total Paid Expenses</b>			<b>2,918.75</b>

**Balance as per bank statement 10 October 2013**

**\$ 19,412.64**

<i>Less: committed funds</i>	Motion No.		
Apple logic program and licences	10	500	
Purchase of Music gift vouchers	24 & 27	100.00	Chq no 120 outstanding
Festival photographs	20	134.05	
Powerboards	15	318.16	
Admin Support 6/5/2013 to 20/6/2013	pending	1200.00	
Admin Support 21/6/2013 to April 2013	22	7000.00	
<b>Total committed expenses</b>			<b>8,752.21</b>

**Available funds** **\$ 10,660.43**

**Term Deposit due - 3 November 2013** 13 40,000.00 40,000.00

**Total funds** **\$50,660.43**

**Treasurer: Sue Faranda**

**Action required:**

1. Cancel Motion 26 - Additional \$500 for microphones no longer required (Verified by Michelle and Sue.)
2. Purchase of audio equipment - \$1681.84 invoiced - powerboards outstanding.
3. Festival Photographs - \$115.95 invoiced (2 x Band and 2 x Orchestra) - what about other ensembles?
4. Motion 10 - \$500 for Apple logic program and licences - does this need to be cancelled.
5. Art Auction funds outstanding due to audit - approx \$11,500.
6. Term Deposit to be considered before 3 November 2013.




## MUSIC

06 6118 1021 8602

Balance

**+ \$19,412.64**

Available

**+ \$19,412.64**

Date	Transaction details	Amount	Total
10 Oct 2013	Chq 000112 presented M&F Perth	- \$212.00	+ \$19,412.64
10 Oct 2013	Chq 000115 presented M&F Perth	- \$38.00	+ \$19,624.64
01 Oct 2013	Credit Interest	+ \$0.55	+ \$19,662.64
27 Sep 2013	Chq 000119 presented Mount Lawley	- \$97.20	+ \$19,662.09
25 Sep 2013	Cash Dep Branch Mount Lawley	+ \$165.00	+ \$19,759.29
12 Sep 2013	Chq 000116 presented 06 6700	- \$1,024.00	+ \$19,594.29
12 Sep 2013	Direct Credit 141000 TRYBOOKING TRYBOOKING PAYMENT	+ \$3,253.64	+ \$20,618.29
11 Sep 2013	Chq 000114 presented	- \$115.95	+ \$17,364.65
10 Sep 2013	Chq 000117 presented Mount Lawley	- \$931.60	+ \$17,480.60
05 Sep 2013	Chq 000113 presented	- \$500.00	+ \$18,412.20
01 Sep 2013	Credit Interest	+ \$0.60	+ \$18,912.20
30 Aug 2013	Chq Dep Branch Mount Lawley	+ \$790.21	+ \$18,911.60
06 Aug 2013	Chq 000111 presented 06 6700	- \$269.91	+ \$18,121.39
01 Aug 2013	Credit Interest	+ \$0.12	+ \$18,391.30
19 Jul 2013	Chq 000108 presented	- \$50.00	+ \$18,391.18
03 Jul 2013	Cash Dep Branch Mount Lawley	+ \$455.00	+ \$18,441.18
03 Jul 2013	Cash Dep Branch Mount Lawley	+ \$54.25	+ \$17,986.18
03 Jul 2013	CBA Term Deposit Proceeds	+ \$11,070.63	+ \$17,931.93
01 Jul 2013	Direct Credit 141000 TRYBOOKING		