

MOUNT LAWLEY SENIOR HIGH SCHOOL
LANGUAGES PARENT SUPPORT GROUP
ANNUAL GENERAL MEETING 2012

Minutes for Annual General Meeting 22nd February 2012

Meeting commenced at 7.30pm

Apologies – Sue Bostock.

Attendance – Allison Foster, Karen DeLore, Cathy Sutherland, James Cheah, Helen Uzunovsky, Luana Kilcullen, Niall Kilcullen, Andrea Ko, Lety Ognenis, Sondra Tate.

Minutes – from last meeting of 2011 sighted by Lety Ognenis. Seconded by Allison Foster.

Matters arising from the minutes – none.

Business

Annual Report– Welcome to new parents in attendance and a brief overview of what has been happening in 2011.

On 23rd Feb a Welcome Soiree was held in the Dee Kaf giving new parents of students studying a Language at MLSHS an opportunity to meet the Language Staff and other parents. The Support Group paid for the event and made a profit of \$25.80.

Pasta Making machines and a Crepe Maker were purchased by the LPSG.

Language Banners are donated by the Tate Family to keep the cost to the LPSG to a minimum and the Finance Committee is approached to pay for the support pegs that need to go in the ground to hold the banners - \$200.

In April the LPSG supported Arts Festival Day where the students made costumes to dance the Tarantella and for Plastic Masks that were used during the day.

A Car Rally is held in June and raised \$440 – more than double the previous year.

Language Logo Tshirts are given to the new year 8's for 2011 – this was funded by the LPSG. Total cost for 2011 \$437.17.

On Career Expo Day in June the LPSG held a cake stall outside the expo venue providing afternoon tea for everyone and raising a little over \$250.

In August the LPSG raised approx \$1000 during Language Week where the group sells food relating to the five languages studied at MLSHS.

Octoberfest was supported by the LPSG and approx \$700 raised.

Final event for the year was to be an Outdoor Movie Night but was cancelled due to low ticket sales. However many local businesses were happy to support the LPSG with donations in return for advertising that was shown at the Lawley Carols on the Lawn 2011. Approx \$1000 was raised.

Nominations for new office bearers.

Position of Secretary declared open . Karen DeLore put herself forward for the position of Secretary. Unanimously agreed by all present at the meeting.

Andrea Ko is currently the Treasurer and happy to continue for 2012. Unanimously agreed by all present at the meeting.

Teacher Representative position declared open. James Cheah puts himself forward for this role for 2012. Unanimously agreed by all at meeting.

P&C Representative position declared open. Sondra Tate puts herself forward for this position. Unanimously agreed by all.

John Pryor is currently Communications Coordinator. He needs to be approached as to whether he is happy to continue for 2012...??

Sondra nominates Liall Kilcullen to be the new Convenor. He accepts and this is unanimously agreed by all.

Additional Committee members put forward by themselves are Allison Foster, Cathy Sutherland, Lety Ognenis, Luana Kilcullen, Helen Uzunovsky,

\$1each p&c membership for all committee members will be paid at the next P&C meeting dated 27th Feb 2012. Sondra to take money and Membership paperwork to the next P&C meeting.

Treasurers Report - There is currently \$4857 in the bank but this amount needs to be reconciled with David Rose Treasurer of the P&C as other amounts such as interest received have not been added.

Close of AGM – 8.10pm

Date of next AGM meeting – To be advised.

**Mount Lawley Senior High School
Languages Parent Support Group 2012**

Minutes for General Meeting 22nd February 2012

Meeting: Commenced at 8.15pm

Apologies: Sue Bostock

Welcome and Introductions:

A quick round table of introduction of individuals was taken, and Sondra took the opportunity to introduce everyone attending as to the purpose of the group and the structure in relation to the P&C and School.

Attendance: Allison Foster, Karen De Lore, Cathy Sutherland, James Cheah, Helen Uzunovsky, Luana Kilcullen, Niall Kilcullen, Andrea Ko, Lety Ognenis, Sondra Tate.

Minutes: Previous Minutes of Meeting unavailable.

Matters arising from the Minutes:

Discussion around the payment of the GATE language pens – Sondra to further discuss with the school and report back on process to be followed for resolution.

New Business:

- Languages Soiree 6th March 7.00-9.00pm
The Languages Soiree will be held in conjunction with the Music Soiree in the Tricycle Theatre. This allows the use of a single alcohol licence.

Sondra will organize advertising through John Pryor.

The Languages group will work with the Music Group to organize drinks and food – Sondra to liaise with music and advise.

James Cheah will encourage Languages Teachers to attend.

- Gate Day – 16th March in staff room from 1.55pm – 2.55pm

A discussion was held around process for this year's GATE day for Yr's 8,9,10. It will be held in the staff room with Milton Butcher and a Guest Speaker in attendance. James Cheah has requested funding or parent provided food to support this day.

Action: Karen De Lore offered to further liaise with James and the support group to organize the requirements.

- Language Department Stationery Shortages – James advised that the Language Department has been short of stationery items due to unforeseen circumstances. A decision was made that best action was for support group and any other parents could make a small donation of white board markers to the department.

Action: Parents to donate, as they feel appropriate

- Languages one off expenditure – each year the Support Group provides a nominal funding to each language for a small allocation for food or activity materials for use in class. It was resolved that this allocation for 2012 is \$100.00 per language and this will be provided on receipt by the treasurer of receipts of expenditure. The Support Group cannot provide money up front.

Action: James to advise language teachers

- Gate T-Shirts - Discussion was held on the further printing of Gate T-shirts. It was determined that the students have little opportunity to wear the t-shirts at school. Based on this shirts will not be printed in 2012 unless further advised.

Action: Karen will further discuss with Mike Camilleri.

- Gate Badges - Discussion was held on the allocation of badges and that they had not been allocated to 2011 Year 8's. The group believes that these badges are important for the students and even if not worn at school they provide a significant badge to be worn on important school occasions.

Action: James will follow up to see if badges are available at school for current Yr 8 and Yr 9 students.

- **Head of Department Status**
As a group we are interested in the status of the Head of Department Position. James advised that he is filling the position on a temporary basis until the position is filled permanently.

Meeting Closed: 8.45pm

Next Meeting:

Wednesday 14th March at Queens Hotel in Highgate at 7.30pm.

Actions List	
Business Item	Actionee
Pens	Sondra Tate
Languages Soiree	Sondra Tate
Gate Day	Karen De Lore
Stationery shortages	Parents
One-off Expenditure	James Cheah
T-Shirts	Karen De Lore
Badges	James Cheah

Karen De Lore - Secretary
MLSHS P&C Languages Support Group